



Meeting Minutes

October 17, 2011– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator President
Billy Perkins Vice-President
Tim Beard Secretary
Percy Foreman Director
Guy Groves-absent Director

Staff present:

Darlene Jackson General Manager
David LeJune Operations Manager
Karen Sampson Office Manager
Chris Serres Financial Director

Others present: Larry Hunter, Provost Umphrey Law Firm; Toby Davis, Carroll & Blackman Consulting Engineers, Inc.; Phillip Hotzen, Carroll & Blackman Consulting Engineers, Inc.; Calvin Prosen, Arceneaux & Gates Consulting Engineers, Inc.; George Garza, Vidor Vidorian; James K. Farrelly, Linfield, Hunter & Junius, Inc.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Robert Viator called the meeting to order at 5:30 P.M., with a quorum present.

INVOCATION & PLEDGE OF ALLEGIANCE

Billy Perkins offered the invocation and Robert Viator led the pledges

REGULAR AGENDA

- 1. Citizens comment**
No citizens were present.

- 2. Consideration of new development of Dollar General Store located at F.M. 105 & Sawmill Road, Vidor, Texas.**
James Farrelly, representing Dollar General, addressed the Board, concerning a new development at Hwy 105 @ Sawmill Road. The Board asked David LeJune to instruct Mr. Farrelly on the steps required by the District, before water and sewer service can be approved for this location. Mr. LeJune instructed Mr. Farrelly to bring the Board a copy of completed plans and specs, for their review. The plans will dictate the cost of taps, fees, etc. The bore under Hwy 105 will be done by a contractor, and the developer will bear the cost. Mr. Farrelly was provided a copy of the District's Standards for Water & Sanitary Sewer Construction for instructions of having a capacity study done.

- 3. Consideration of approval/amendments to the minutes of the September 26, 2011 regular meeting. Motion by Tim Beard and seconded by Percy Foreman, to approve minutes of the September 26, 2011 regular meeting, as presented. Motion carried. For: Tim Beard, Percy Foreman, Billy Perkins and Robert Viator. Opposed: None**

- 4. Consideration of District Manager's monthly status and financial report.**

Motion by Billy Perkins and seconded by Tim Beard, to approve the District Manager's monthly status and financial report, as presented by Chris Serres and David LeJune. Motion carried.

For: Billy Perkins, Tim Beard, Percy Foreman, and Robert Viator.

Opposed: None

- 5. Consideration of approval of payment of the District's monthly bills.**

Motion by Percy Foreman and seconded by Billy Perkins, to approve the payment of the District's monthly bills, as presented.

For: Percy Foreman, Billy Perkins, Tim Beard, and Robert Viator.

Opposed: None

- 6. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.**

Motion by Billy Perkins and seconded by Tim Beard, to approve the Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects, as presented by Toby Davis. Motion carried.

For: Billy Perkins, Tim Beard, Percy Foreman, and Robert Viator.

Opposed: None

- 7. Consideration of approval of Carroll & Blackman, Inc.'s monthly invoices for District projects as listed:**

Invoice #18801 for Wastewater Treatment plant in the amount of \$13,542.00; Invoice #18802 for Cloverleaf & Tiger Lake Lift Station/Force Main in the amount of \$5,400.00, for a total of \$18,942.00.

Motion by Percy Foreman and Tim Beard to approve the Carroll & Blackman, Inc.'s monthly invoices for District projects as listed, for a total of \$18,942.00.

Motion carried.

For: Percy Foreman, Tim Beard, Billy Perkins and Robert Viator.

Opposed: None

- 8. Consideration of request for payment on Estimate #11 from Allco, Ltd., in the amount of \$300,433.45 for Construction Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant.**

Motion by Billy Perkins and seconded by Tim Beard to approve the request for payment on Estimate #11 from Allco, Ltd., in the amount of \$300,433.45, as presented.

For: Billy Perkins, Tim Beard, Percy Foreman, and Robert Viator.

Opposed: None

- 9. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly status report on Water well project.**

Motion by Percy Foreman and seconded by Billy Perkins, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly status report, on Water well project, as presented by Calvin Prosen. Motion carried.

For: Percy Foreman, Billy Perkins, Tim Beard, and Robert Viator.

Opposed: None

- 10. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly invoices for District water well project as listed: Invoice # in the amount of \$3,125.00.**

Motion by Billy Perkins and seconded by Percy Foreman, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly invoices, as presented, in the amount of \$3,125.00,. Motion carried.

For: Billy Perkins, Percy Foreman, Tim Beard, and Robert Viator.

Opposed: None**11. Consideration of approval of petitions and orders to add land to the District concerning the following customers and tracts of land:**

- a. Betty Ann Bowman, 4670 Monroe Street, Vidor, Texas;**
- b. Rodger W. Brister and wife, Brenda G. Brister, 4710 Monroe Street, Vidor, Texas; and,**
- c. Carolyn Faye Ward Ellis, 4625 Monroe Street, Vidor, Texas.**

Motion by Tim Beard and seconded by Percy Foreman, to approve the petitions and orders to add land to the District concerning the following customers and tracts of land:

- a. Betty Ann Bowman, 4670 Monroe Street, Vidor, Texas;**
- b. Rodger W. Brister and wife, Brenda G. Brister, 4710 Monroe Street, Vidor, Texas; and,**
- c. Carolyn Faye Ward Ellis, 4625 Monroe Street, Vidor, Texas.**

These petitioners were on the addendum to the agenda:

- a. Willie E. Hoffman and wife, Margaret Hoffman, 210 E. Elizabeth Street, Vidor, Texas; and,**

b. Kenneth Marks and wife, Sandra Marks, 1975 Leigh, Vidor, Texas.

Motion carried.

For: Tim Beard, Percy Foreman, Billy Perkins and Robert Viator.

Opposed: None

12. Consideration of approval of Earnest Money Contract with Joaquin Soto and Marco A. Soto for the conditional purchase of a 3.181 acre tract of land on Hwy 12, Vidor, Orange County, Texas, for a third water test well site.

Motion by Tim Beard and seconded by Billy Perkins, to approve the Earnest Money Contract, in the amount of \$2,500.00, with Joaquin Soto and Marco A. Soto for the conditional purchase of a 3.181 acre tract of land on Hwy 12, Vidor, Orange County, Texas, for a third water test well site

For: Billy Perkins, Tim Beard, Percy Foreman, and Robert Viator.

Opposed: None

13. Adjournment.

Motion by Billy Perkins and seconded by Percy Foreman to adjourn the meeting at 6:25 P.M.

Robert Viator, President

Tim Beard, Secretary