



**ORANGE COUNTY WATER CONTROL
& IMPROVEMENT DISTRICT NO. 1
REGULAR MONTHLY MEETING MINUTES**

June 21, 2011

Board of Directors:

Robert ViatorPresident
Billy PerkinsVice-President
Tim BeardSecretary
Percy Foreman-absent Director
Guy Groves Director

Staff present:

Darlene Jackson..... General Manager
David LeJune.....Operations Manager
Karen Sampson.....Office Manager
Chris Serres.....Financial Director

Others Present: Larry Hunter, District Legal Counsel, Tim Stinson, Carroll & Blackman Consulting Engineers, Inc., Calvin Prosen, Arceneaux & Gates Consulting Engineers, Inc., Kenneth Weimers, Soutex Surveyors, David Brewer and Alex Brewer, Pirates Cove 1&2, George Garza, The Vidorian.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Robert Viator called the meeting to order at 5:30 P.M., with a quorum present.

INVOCATION & PLEDGE OF ALLEGIANCE

Tim Beard offered the invocation and Billy Perkins led the pledges.

REGULAR AGENDA

- 1. Consideration of approval/amendments to the minutes of the May 16, 2011 regular meeting and the May 27, 2011 special meeting.**

Motion by Guy Groves and seconded by Tim Beard to approve the minutes of the May 16, 2011 regular meeting and the May 27, 2011 special meeting, as presented. Motion carried.

For: Guy Groves, Tim Beard, Billy Perkins and Robert Viator.

Opposed: None

- 2. Citizens comment
None**

- 3. Dr. & Mrs. Jerry Leavins, 1790 Limerick, Vidor, Texas, comments on Revenue Note fees added to multiple water/sewer service accounts.
Dr. & Mrs. Jerry Leavins did not appear at the meeting.**

- 4. David Brewer, discuss Pirates Cove Sub-Divisions No. 1 & No. 2.**

Soutex surveyor Kenneth Weimers, along with David Brewer, presented the Pirates Cove Sub-Divisions No. 1 & No. 2, information to the Board. The Board directed Mr. Brewer and Mr. Weimers that a capacity study would have to be completed, before the approval could be given to begin the construction of the sub-divisions.

- 5. Consideration of adopting Resolution 2011-01 and Fund Balance Policy in compliance with Government Accounting Standards Board Statement No. 54 (GASB-54) – Fund Balance Reporting and Governmental Fund Type Definitions which outlines constraint imposed on the use of resources that are reported in governmental funds.**

Motion by Guy Groves and seconded by Tim Beard to approve the Resolution 2011-01 and Fund Balance Policy in compliance with Government Accounting Standards Board Statement No. 54 (GASB-54) – Fund Balance Reporting and Governmental Fund Type Definitions, as presented. Motion carried.

For: Guy Groves, Tim Beard, Billy Perkins and Robert Viator.

Opposed: None

- 6. Consideration of District Manager’s monthly status and financial report.**

Motion by Guy Groves and seconded by Tim Beard, to approve the District Manager’s monthly status and

financial report, as presented by Darlene Jackson, Chris Serres and David LeJune. Motion carried.

For: Guy Groves, Tim Beard, Billy Perkins and Robert Viator.

Opposed: None

7. Consideration of approval of payment of the District's monthly bills.

Motion by Billy Perkins and seconded by Guy Groves to approve the payment of the District's monthly bills, as presented. Motion carried.

For: Billy Perkins, Guy Groves, Tim Beard, and Robert Viator.

Opposed: None

8. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.

Motion by Tim Beard and seconded by Guy Groves to approve the Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects, as presented by Tim Stinson. Motion carried.

For: Tim Beard, Guy Groves, Billy Perkins, and Robert Viator.

Opposed: None

9. Consideration of approval of Carroll & Blackman, Inc.'s monthly invoices for District projects as listed: Invoice #16800 for Wastewater Treatment plant in the amount of \$13,542.00; Invoice #16801 for

Cloverleaf & Tiger Lake Lift Station/Force Main in the amount of \$14,500.00; for a total of \$28,042.00.

Motion by Billy Perkins and seconded by Tim Beard, to approve Carroll & Blackman, Inc.'s monthly invoices for District projects as listed:

Invoice #16800 for Wastewater Treatment plant in the amount of \$13,542.00; Invoice #16801 for Cloverleaf & Tiger Lake Lift Station/Force Main in the amount of \$14,500.00; for a total of \$28,042.00, as presented. Motion carried.

For: Billy Perkins, Tim Beard, Guy Groves, and Robert Viator.

Opposed: None

- 10. Consideration of Change Order #4, in the amount of \$22,777.64, regarding the 2009 Sanitary Sewer Improvements Program TWDB No. 72129 – SRF No. 3358-02 Contract a – 3.0 MGD Wastewater Treatment Plant.**

Motion by Billy Perkins and seconded by Guy Groves to approve Change Order #4, in the amount of \$22,777.64, regarding the 2009 Sanitary Sewer Improvements Program TWDB No. 72129 – SRF No. 3358-02 Contract a – 3.0 MGD Wastewater Treatment Plant, as presented. Motion carried.

For: Billy Perkins, Guy Groves, Tim Beard, and Robert Viator.

Opposed: None

- 11. Consideration of request for payment on Estimate #7 from Allco, Ltd., in the amount of \$478,041.26 for Construction Contract TWDB No. 72129-SRF-3358-02 Waste Water Treatment Plant.**

Motion by Tim Beard and seconded by Billy Perkins, to approve request for payment on Estimate #7 from Allco, Ltd., in the amount of \$478,041.26 for Construction Contract TWDB No. 72129-SRF-3358-02 Waste Water Treatment Plant, as presented. Motion carried.

For: Tim Beard, Billy Perkins, Guy Groves, and Robert Viator.

Opposed: None

- 12. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly status report on Water well project.**

Motion by Guy Groves and seconded by Billy Perkins, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly status report on Water well project, as presented by Calvin Prosen. Motion carried.

For: Guy Groves, Billy Perkins, Tim Beard, and Robert Viator.

Opposed: None

- 13. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly invoices for District water well project as listed: Invoice #13243 in the amount of \$3,965.00.**

Motion by Tim Beard and seconded by Guy Groves, to approve Arceneaux & Gates Consulting Engineers, Inc. monthly invoices for District water well project

as listed: Invoice #13243 in the amount of \$3,965.00, as presented. Motion carried.

For: Tim Beard, Guy Groves, Billy Perkins, and Robert Viator.

Opposed: None

- 14. Consideration of J&S Water Wells invoice # 0511-086 for service provided at the Hwy 12 test well site, in the amount of \$25,839.00.**

Motion by Guy Groves and seconded by Billy Perkins, to approve J&S Water Wells invoice # 0511-086 for service provided at the Hwy 12 test well site, in the amount of \$25,839.00, as presented.

For: Guy Groves, Billy Perkins, Tim Beard, and Robert Viator.

Opposed: None

- 15. Adjournment.**

Motion by Billy Perkins and seconded by Tim Beard to adjourn the meeting. Motion carried.

For: Billy Perkins, Tim Beard, Guy Groves, and Robert Viator.

Opposed: None

Meeting adjourned at 7:00 P.M.

Robert Viator, President

Billy Perkins, Secretary