

**Public Hearing and Regular Meeting Minutes**

September 20, 2021 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Frank Inzer.....President  
Tim Beard.....Vice President  
Trey Haney.....Secretary  
Kelly Brewer.....Director  
Troy Taylor.....Director  
Chris Serres.....General Manager  
David LeJune.....Operations Manager

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

**PUBLIC HEARING REGARDING PROPOSED 2021 TAX RATE OF \$0.38190**

CALL THE PUBLIC HEARING TO ORDER

President Frank Inzer opened the Public Hearing at 5:35 p.m.

1. Citizens Comments.

There being no one in attendance for the Public Hearing, President Inzer announced that the Public Hearing would be kept open for approximately 10 minutes to allow for any late attendees.

2. Adjourn

There being no comments from the public, President Inzer closed the Public Hearing at 5:41 p.m.

**CALL MEETING TO ORDER**

President Inzer called the Regular Board Meeting to order at 5:41 p.m.

**ANNOUNCE THE PRESENCE OF A QUORUM**

President Inzer announced the presence of a quorum with all Board Members present.

**STAFF PRESENT**

General Manager Chris Serres, Operations Manager David LeJune, District Attorney Larry Hunter

## **INVOCATION AND PLEDGES**

Invocation was given by Director Brewer and Pledges were led by Vice President Beard.

## **MEETING AGENDA**

1. Citizen comments.

There were no citizen comments.

2. Consideration and possible action to approve LJA Engineering, Inc. Monthly Status Reports concerning ongoing District projects as follows:

### **2015 Surplus Funds Water and Sanitary Sewer Projects**

#### **6560C – SURPLUS FUNDS WATER SYSTEM IMPROVEMENTS PROJECT (Contract No. 1 - Cast Iron Water Line Replacement and Contract No. 2 - Water Well Sites Improvements)**

Contract No. 1:

This project has been completed.

Contract No. 2:

This project has been completed.

#### **6560D – SURPLUS FUNDS SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT (Contract No. 4 – Sanitary Sewer Lift Station Rehabilitation Project)**

There is no invoicing during this period for this project. The plans are near completion except for the electrical. This Sanitary Sewer Lift Station project was included in the CDBG Mitigation grant application.

#### **6560E – SURPLUS FUNDS WATER AND SEWER SERVICE EXTENSIONS PROJECT (Contract No. 3 – Water and Sanitary Sewer Service Extensions Project)**

No work was completed during this period.

#### **Texas Water Development Board - TWDB CWSRF Project No. 73825 - Sanitary Sewer Lift Station Restoration Project**

Services through this month include design phase services.

Design revisions are complete. The plan set and contract documents were sent to TWDB for review before bidding. The TWDB has reviewed the plans and has a few administrative questions needing to be answered. Once those are answered and submitted, the bidding process will be able to move forward.

A motion was made by Secretary Haney and was seconded by Director Brewer to accept the LJA Engineering, Inc. Monthly Status Reports concerning ongoing District projects as mentioned. All voted Aye.

3. Consideration and possible action regarding adopting **Resolution 03-2021** setting the **2021 Ad Valorem Tax Rate** in the amount of **\$0.38190 per \$100 of tax valuation**, as calculated and verified by Karen Fisher, Orange County Tax Assessor-Collector, as required by the Texas Property Tax Code § 26.05.

A motion was made by Director Taylor and was seconded by Secretary Haney to approve Resolution 03-2021 setting the 2021 Ad Valorem Tax Rate in the amount of \$0.38190 per \$100 of tax valuation, as calculated and verified by Karen Fisher, Orange County Tax Assessor-Collector, as required by the Texas Property Tax Code § 26.05. All voted Aye.

4. Consideration of approval of a petition and to enter an Order to add land to the Water District concerning Lots 3 and 4, Block 12, Pine Forest Addition also known as 4616 Monroe, Vidor, Orange County, Texas, owned by Joyce Lanelle Tanner and Michael Keith Tanner.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve the Order to add land to the Water District concerning Lots 3 and 4, Block 12, Pine Forest Addition also known as 4616 Monroe, Vidor, Orange County, Texas, owned by Joyce Lanelle Tanner and Michael Keith Tanner. All voted Aye.

5. Consideration of approval of a petition and to enter an Order to add land to the Water District concerning Lot No. 3 of Winfrey Addition also known as 630 Windmill Way, Vidor, Orange County, Texas, owned by Dennis Pattarozzi and Devon Pattarozzi.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve the Order to add land to the Water District concerning Lot No. 3 of Winfrey Addition also known as 630 Windmill Way, Vidor, Orange County, Texas, owned by Dennis Pattarozzi and Devon Pattarozzi. All voted Aye.

6. Consideration and possible action regarding approval/amendments of the minutes of the August 16, 2021 Regular Board Meeting.

A motion was made by Secretary Haney and was seconded by Director Taylor to approve the minutes of the August 16, 2021 Regular Board Meeting.

7. Board Member comments.

Director Brewer inquired about the Surplus Funds and Sewer Rehab Funds regarding which projects the funds would be dedicated.

Vice President Beard suggested that a Work Session would be beneficial to discuss future and ongoing projects for the two members that are new to the Board as well as a refresher for all Board Members. Chris Serres stated that she would work on setting up a workshop and suggested that each Board Member email her with questions/suggestions to add to the workshop agenda.

8. Consideration and possible action regarding General Manager's monthly status and financial report.

A photographer is scheduled to come in September 21<sup>st</sup>, 2021 to take pictures for the Emergency Cards. President Inzer and Vice President Beard Stated that their titles were incorrect on each of their emergency cards. Chris Serres stated she would have their cards corrected.

The Audit Committee Meeting has been scheduled for October 5<sup>th</sup>, 2021, with Committee Members President Inzer and Vice President Beard agreeing to meet at 5:30 p.m. to receive the Audit Report from Wathen, DeShong, and Juncker, Auditors.

Billing is up slightly from last month and slightly higher than Budget Projections for the month of August by over \$4,000.00.

All bank accounts are balanced and our General Operating Account is holding steady as opposed to the dips it was taking a year ago. We are over pledged by over \$700,000.00.

Our Year-to-Date spending is \$223,732.00 lower than projected for this time frame.

We earned \$307.45 in interest this month, with our interest rate nearly doubling from last month (from .24700 to .43400).

We pumped 35,357,000 gallons of water, with 12.74% unaccounted for. We treated 26,646,000 gallons at the Wastewater Treatment Plant. There were 364 water jobs and 49 sewer jobs completed for the month of August, including 24 LPSS service calls. Of those 24, 3 were charged a service fee.

Well #7 is still not back up to full capacity. David LeJune has been in contact with Weisinger, who is running more tests on the well and the water. Once those tests come back, a better plan of action can be formed. David LeJune believes that the acid wash that was done knocked loose some of what is blocking the screen, but is unsure that the well will ever get back to full capacity. If a test well is needed, he would like to have it near Well #7, as the area is still good, and all equipment would already be on-site. Chris Serres is planning to meet with the City Manager and the City Financial Director about possibly sharing funds to go towards a test well or other projects.

A motion was made by Director Taylor and was seconded by Director Brewer to accept the Monthly Status and Financial Reports as presented. All voted Aye.

9. Consideration and possible action regarding payment of the District's monthly bills.


Our largest expenditures for the month of August are as follows:

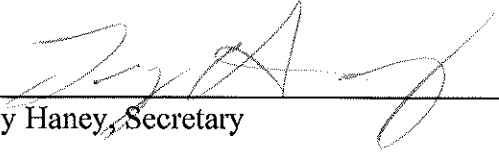
- Dragon Products INC. - \$20,937.50
- Zone Industries – Willette LS - \$3,328.45
- O'Reilly Auto Parts – Lift Stations - \$3,633.18
- Ricoh Copy Machine - \$6,833.50

A motion was made by Vice President Beard and was seconded by Director Brewer to approve the payment of the District's monthly bills as presented. All voted Aye.

10. Adjournment.

A motion was made by Secretary Haney and was seconded by Vice President Beard to adjourn the meeting at 6:50 p.m.

  
\_\_\_\_\_  
Frank Inzer, President

  
\_\_\_\_\_  
Trey Haney, Secretary

