

**MINUTES OF
MEETING**

Regular Meeting Minutes

February 17, 2020 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert L. Viator, Sr..... President
Frank Inzer..... Vice President
Tim Beard..... Secretary
Trey Haney..... Director
Guy Groves..... Director
Chris Serres..... General Manager
David LeJune..... Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

Vice President Frank Inzer called the meeting to order at 5:30 p.m.

ANNOUNCE THE PRESENCE OF A QUORUM

Vice President Inzer announced the presence of a quorum with the following Board Members present: Frank Inzer, Trey Haney, and Guy Groves, and Tim Beard. Robert L. Viator was absent.

STAFF PRESENT

Chris Serres, General Manager, David LeJune, Operations Manager, Rayford Ackley, Chief Plant Operator, Jason Ponder, Office Manager, and the District's Attorney, Larry Hunter, were present.

OTHERS PRESENT

Jeff Scogin of LJA Engineering, Inc., George Garza, with the Vidor Vidorian, and Ernest Bayard were present .

INVOCATION AND PLEDGES

The invocation was given by Director Tim Beard, and the Pledges were led by Director Guy Groves.

MEETING AGENDA

1. Citizen comments.

There were no citizen comments

2. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.

Jeff Scogin presented LJA Engineering's monthly status report as follows:

6560D – Surplus Funds Sanitary Sewer System Improvements Project (Contract 4 – Sanitary Sewer Lift Station Rehabilitation Project):

There is no invoicing during this period for this project.

We had a meeting with the District staff to review previous design decisions and discuss remaining issues that need to be addressed for the plans to be completed. We have continued to work on plans and details.

TWDB CWSRF Project No. 73825 – Sanitary Sewer Lift Station Restoration Project:

Services through this month include design phase services. LJA has coordinated with the City, TWDB, and the City's consultants. A Geotech soil boring will be conducted within the next week. LJA has also conducted field surveys and a set of plans is currently in production.

Well Site #5 – Ground Storage Tank Replacement Project

Services through this month include design and field survey services. Services also include subconsultant expense for the Geotech soil boring and report. The plan set and contract documents have been developed and copies will be sent to TCEQ and the District by Monday, February 17.

Jeff Scogin said he will set up a meeting with the District to go over the plans and make the final decisions before the bidding for the job begins. He also told us that he looked into the previous ground tank storage failure, and found it was well #7, and LJA did not do any work on that. The new ground storage tank will get a full slab.

Sanitary Sewer Line Replacement Project CDBG Project No. 7217480:

The construction is in progress. Eight service line connections have been replaced from December 21st thru February 8th. A total of 105 houses have been completed.

Director Haney asked if the 105 houses completed was the current total.

Chris Serres answered that was correct.

Director Haney asked if we had money left over.

Chris Serres answered that we do have money left over, but we are really close to meeting our percentage requirement for money spent on the project. We have met our percentage requirement for total number of homes. We must meet a required percentage of money spent, and we are close to meeting that requirement. We will continue replacing qualified lines till May 31st.

A motion was made by Director Groves and seconded by Secretary Beard to accept LJA monthly status report. All Voted Aye.

3. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed:

Invoice No. 20200934 in the amount of **\$29,490.80** for Project No. **B877-1006** – General Services (Well Site #5 Ground Storage Tank Replacement Project) and **Invoice No. 20200644** in the amount **\$627.00** for Project No. **B877-6282**(General Services for the release of Surplus Funds) for a **Grand Total** of **\$30,117.80**.

Chris Serres recommended paying the invoices.

A motion was made by Director Haney and seconded by Director Groves to approve payment of LJA Engineering monthly invoices. All Voted Aye.

4. Consideration and possible action regarding approval/amendments for the minutes of the January 20, 2020 Regular Board Meeting.

A motion was made by Director Groves and seconded by Secretary Beard to approve the minutes for December 16, 2019 Regular Board Meeting minutes. All Voted Aye.

5. Board Member comments.

Secretary Beard asked if both parties of the HWY 105 Line Extensions were paid in full and was the District ready to proceed.

Chris answered that both parties had paid for their lines in full, and we are ready to proceed with the project as soon as the weather permits. Right now nothing can be done because of how wet the ground it.

6. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres presented the General Manager's monthly status report as follows:

On Going Topics

- **City of Vidor 2017-2018 Block Grant:** Included in LJA's Monthly Status Report. No further discussion.
- **TCEQ Notice of Non-Compliance with TTHM Rules:** As of last report, we were waiting on the Electricians and Scada technicians. The electrical portion of this project is now complete. We are awaiting the technician from Trac-N-Trol to install the new Scada program. The technician should have it installed by Wednesday, February 19, 2020.
- **Replacement of Spare Well Pump Motors:** We are in the process of having these motors rebuilt. TML Insurance will pay the expense in full once the rebuild is complete and the invoice has been submitted.

- **Water Line Extension to Iwanda MHP- Update:** This project is set to move forward as soon as the weather permit.
- **Ground Storage Tank @ Well #5 – Update:** Jeff Scogins will present the update during his Monthly Status Report.
- **Line Extensions – Along I 10 East from Evangeline Dr. to the Claiborne West Park Area** – Over the past several years, the Water District has had inquiries about the possibility of serving residents along the I 10 East area from Evangeline Dr., up to the Claiborne West Park area, including all customers on the side streets off Evangeline Dr. and I 10. I have attached a map which outlines the District's CCN to give you an exact view of the area in question. Mr. Brad Haequist, General Manager of Mauriceville Municipal Utility District (M.U.D.), also called and inquired as to the District's plan to extend services in this area. He is getting calls regarding the possibility of Mauriceville M.U.D. providing water and sewer to this area. Mr. Haequist brought up the possibility of the District relinquishing that portion of its CCN to Mauriceville M.U.D. if the District feels that extending services to this area is not in the District's plans. There are approximately 200 customers in the service area. He stated that if the District would entertain the possibility of relinquishing this portion of its CCN, Mauriceville M.U.D. would bare all the costs required to acquire the CCN.

Chris Serres stated that Mr. Haequist says he thinks Mauriceville M.U.D. can provide water to that area, and in particular a future RV park, for about \$40,000.00.

Secretary Beard asked if we had any idea how much it would cost for us to do the same line extensions.

David LeJune, Field Operations Manager, replied it would take a lot more than \$40,000.00.

Larry Hunter, the District's Attorney, asked if Mr. Haequist had provided the District with a map of what part of our CCN Mauriceville M.U.D. wanted.

Chris Serres replied they had not. She wanted to know right now if the Board even wanted to consider Mr. Haequist's request. If not, she would not pursue the matter any further.

Director Haney asked if Mr. Haequist wanted the rights to just the future RV park.

Chris Serres replied she thought Mauriceville M.U.D. wanted all the land within the CCN.

Director Haney asked what would happen if Mauriceville M.U.D. stopped construction in the middle of the proposed line extension and could not continue. Does the District ask how Mauriceville M.U.D. is going to be able to do the line extensions for the price Mr. Haequist stated.

Chris Serres asked if the Board was interested in looking further into the issue, or does the Board want to tell Mauriceville M.U.D no.

All the Board members stated that they were interested in more information from Mauriceville M.U.D.

Chris Serres replied that she would contact Mr. Haequist and have more information for the next board meeting.

Secretary Beard stated that we owed it to the people in the CCN to look into it. We shouldn't spend a lot of time looking into it, but a little research into it was fine if the District can come up with a rough estimate of the cost for the District to do the same line extensions.

Director Haney asked if there was idea how many spaces the future RV park would build.

Director Groves replied the land being set up for the future RV park is smaller than the Star RV Park, which had approximately 40 RV spaces.

Chris Serres stated that Mr. Haequist said that there were 200 potential customers in the CCN.

Secretary Beard said it is worth spending a little time to look into it.

Chris Serres said she would get in contact with Mauriceville M.U.D. and pursue the topic further.

Chris Serres presented the Financial Report as follows:

Our billing was down a little this month. We billed \$262,000.00 water and sewer versus \$263,806.00 last month.

Statement of account balance shows all accounts balanced.

Chris Serres explained that the numbers will look skewed because the Districts bonds were paid on the February 15th. \$293,000.000 was spent out of the Tax Revenue checking account, not the General Operating Account.

For the month of February, revenues totaled \$384,000.00. Expenses for the month totaled \$637,000.00. The expenditures exceeded revenues by \$252,000.00.

David LeJune presented the Field report as follows:

Water pumped into the system this month was 38,006,000 gallons. We accounted for 31,439,300 gallons. The percentage unaccounted for this month is 17.28%. We treated 55,505,000 gallons at the wastewater plant. We did 318 water jobs, and 65 sewer jobs, for a total of 383 field jobs.

Director Haney said that we have more unaccounted for than we used to. Normally it is about 8 or 9%.

David LeJune replied that he has been all over the District and can not find where the unaccounted for is going. Some of the unaccounted for could be meter reading, or flushing, because we don't meter our flushes, we just write down what we think we used.

A motion was made by Director Groves and seconded by Secretary Beard to approve the General Manager's monthly status and financial report. All voted Aye

7. Consideration and possible action regarding **payment** of the District's **monthly bills**.

A motion was made by Director Haney and seconded by Director Groves to pay the District's monthly bills as presented. All voted Aye

8. Adjournment.

A motion was made by Director Haney and seconded by Director Groves to adjourn at 6:10 p.m. All Voted Aye.



Frank Inzer, Vice President



Tim Beard, Secretary

