



Meeting Minutes

June 21, 2016– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator President
Frank Inzer Vice-President
Tim Beard Secretary
Trey Haney Director
Guy Groves Director

Norman Blackman General Manager
David LeJune Operations Manager

Staff present:

Karen Sampson Office Manager
Chris Serres Financial Director

Others present: Larry Hunter, The Ferguson Law Firm; Toby Davis and Jeff Scogin,
Carroll & Blackman Consulting Engineers, Inc.; George Garza, Vidor Vidorian.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Robert Viator called the meeting to order at 5:30, with a quorum present.

INVOCATION & PLEDGE OF ALLEGIANCE

Mr. Beard offered the invocation and Mr. Groves led the pledges.

MEETING AGENDA

1. Citizens comment
There were no citizens present.

2. Consideration of and possible action regarding recognition of the retirement of the Water District's Office Manager, Karen Sampson, and her 24 years of service to the District, by the District's Board of Directors, customers, and advisors.
Mr. Blackman offered his appreciation for Ms. Sampson's years of service and Mr. Blackman and Mr. Viator presented her with a plaque citing appreciation and gratitude for 24 years with the District. Ms. Sampson was given a month's paid bonus at her retirement. Mr. Hunter also offered his appreciation for Ms. Sampson's service.
3. Consideration of and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.
Mr. Viator read the agenda item.
Mr. Scogin presented LJA Engineering, Inc. Monthly Status Report. The punch list is completed regarding Project C Sewer Collection System Rehabilitation. TxDot has to ride N Main in order to receive the utility permit required to close out the project. Mr. Scogin is hoping to have everything completed and be able to submit the closeout documents at the July Board meeting. If for some reason TxDot is slow in getting the documentation necessary to have the project ready for close out at the next meeting, it would be submitted at the August meeting. Mr. Blackman interjected that there was no reason to believe that TxDot would have any reason not to approve N Main Street's repairs. Mr. Scogin concurred with that statement.
Mr. Scogin reported on the Surplus Funds Water System Improvements Project (Cast Iron Water Line Replacement and Water Well Sites Improvements). He reports that the engineering report and plans were submitted to Texas Commission on Environmental Quality (TCEQ) today. There are agenda items later in the meeting to consider authorization for advertising for construction bids on these projects. These projects will be in construction at the same time.
Mr. Viator asked for a motion.
A motion was made by Mr. Beard and seconded by Mr. Groves to approve regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects, as presented. Motion carried. See attachment.
4. Consideration of and possible action regarding approval of LJA Engineering, Inc., monthly invoices for District projects as listed:
Invoice No. 201606267 for Surplus Funds Water System Improvements Project, in the amount of \$75,474.00.
Mr. Viator read the agenda item.
Mr. Viator asked for a motion.
A motion was made by Mr. Haney and seconded by Mr. Groves to approve LJA Engineering, Inc., monthly invoices for District projects, Invoice No. 201606267 for Surplus Funds Water System Improvements Project, in the amount of \$75,474.00, as presented. Motion carried. See attachment.
5. Consideration of and possible action regarding authorization for District staff and LJA Engineering, Inc. to advertise for construction bids for the Surplus Funds 2016 Water System Improvements Contract A – Water Line Improvements Project - Cast Iron Water Lines Replacement.

Mr. Viator read the agenda item.

Mr. Viator read agenda item 6, to be considered together with agenda item 5.

Mr. Viator asked for a motion

A motion was made by Mr. Haney and seconded by Mr. Beard to authorize District staff and LJA Engineering, Inc. to advertise for construction bids for the Surplus Funds 2016 Water System Improvements Contract A – Water Line Improvements Project - Cast Iron Water Lines Replacement and to advertise for construction bids for the Surplus Funds 2016 Water System Improvements Contract B – Water Wells 4, 5 & 7 Improvements Project, as presented. Motion carried.

6. Consideration of and possible action regarding authorization for District staff and LJA Engineering, Inc. to advertise for construction bids for the Surplus Funds 2016 Water System Improvements Contract B – Water Wells 4, 5 & 7 Improvements Project.

Mr. Viator read the agenda item.

See agenda item 5.

7. Consideration of and possible action regarding approval/amendments for the minutes of the May 16, 2016 regular meeting, and the May 26, 2016 workshop meeting

Mr. Viator read the agenda item.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Inzer to approve the minutes of the May 16, 2016 regular meeting, and the May 26, 2016 workshop meeting, as presented. Motion carried.

8. Board Members comments.

No Board comment.

9. Consideration of and possible action regarding General Manager's monthly status and financial report.

Mr. Viator read the agenda item.

Mr. Blackman updated the Board on the status of the Trihalomethanes air stripper. The manufacturers will be developing models for the District to consider.

The Carbonaire representative will be at the District on June 23, 2016 to meet with staff engineers and water quality consultant.

The other issue that is taking time is the TCEQ requirement that after the water is treated in the air stripper and is exposed to pathogens and contaminants, then that water has to go to another smaller tank to have additional chlorination. Mr. Blackman is hopeful they will have a recommendation for the Board at the next meeting.

Mr. Blackman informed the Board that the Agreed Order regarding this issue will be on the TCEQ agenda for approval on June 22, 2016. At the time of approval the District will have 635 days to come into complete compliance. The District feels this will be ample time to be in compliance.

Mr. Blackman went on to inform the Board of City of Pine Forest (Pine Forest) Community Development Block Grant Program (CDBG) and a CDBG project through the City of Vidor (Vidor). The CDGB with Pine Forest will not cost the District any hard

dollars. We will be overseeing the project to insure the construction is following the District's guidelines.

The District will be incurring the matching funds in the Vidor CDBG, as we are the ones that approached the City in hopes of receiving funds to replace private sewer lines in low to moderate income households. This will benefit the District in reducing the Inflow and Infiltration (I & I) issues.

In addition to the CDGB, Pine Forest wants to use some of the City's revenue to extend water and sewer lines to areas that do not qualify for CDBG grants. Mr. Blackman and Mr. LeJune have been cooperating with Pine Forest in assisting in estimating the cost of such a venture. Mr. Blackman will be meeting with the representatives of Pine Forest as this project proceeds.

Mr. Blackman updated the Board on Force Main at North FM 105. This is ongoing and Pine Forest Baptist Church has expressed interest in having sewer service. This will have them sharing the costs with Mr. Moore.

Mr. Blackman informed the Board of an issue that caused the District to discontinue sewer services at 715 Lott Street, due to inability of the owner to pay a large outstanding bill.

Mr. Blackman will have some scheduling conflicts with the next two regular Board meetings. He is suggesting having the July and August meetings set for the third Tuesdays of each month. The Board was in full agreement to change the July meeting to July 19, 2016 and the August meeting to August 16, 2016.

Mr. Blackman proposed that any Unspent 2015-2016 Budget funds be deposited between the Special Projects and Water/Sewer Major Maintenance Accounts. The Board agreed.

Ms Serres presented the Financial Reports.

Mr. Blackman presented the Field and LPSS reports. The water treated at the Wastewater is twice the normal amount due to high rain events.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Beard to approve the General Manager's monthly status and financial report, as presented. Motion carried. See attachment.

10. Consideration of and possible action regarding payment of the District's monthly bills.

Mr. Viator read the agenda item.

Mr. Blackman recommended payment of monthly bills

Mr. Viator asked for a motion.

A motion was made by Mr. Inzer and seconded by Mr. Haney to approve payment of the District's monthly bills, as presented. Motion carried. See attachment.

11. Adjournment

Mr. Viator asked for a motion.

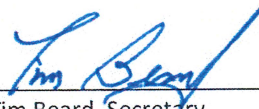
A motion was made by Mr. and seconded by Mr. to adjourn the meeting. Motion carried. Meeting adjourned at 7:15 P.M.

RESERVATION OF RIGHT TO CONVENE IN EXECUTIVE SESSION

The Board of Directors of the Orange County Water Control and Improvement District No. 1 reserves the right to meet in a closed executive session on any agenda item listed above on this notice should the need arise and a statutory exception exists under Chapter 551 of the Texas Government Code, commonly known as the Texas Open Meetings Act, at the date, hour, and place given in this Notice; and, before any closed meeting is convened, the presiding officer will publicly identify the subject to be considered in the closed meeting and the section or sections of Chapter 551 of the Texas Government Code authorizing such closed meeting. All final votes, actions, and decisions will be taken in a reconvened open meeting.



Robert Viator, President



Tim Beard, Secretary