



## Meeting Minutes

August 24, 2015– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Robert Viator .....President  
Frank Inzer ..... Vice-President  
Tim Beard ..... Secretary  
Trey Haney ..... Director  
Guy Groves ..... Director

Norman Blackman ..... General Manager  
David LeJune ..... Operations Manager

**Staff present:**

Karen Sampson.....Office Manager

**Others present:** Larry Hunter, Provost Umphrey Law Firm; Toby Davis and Jeff Scogin,  
Carroll & Blackman Consulting Engineers, Inc.;

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

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### CALL TO ORDER

Announce the presence of a Quorum.

Robert Viator called the meeting to order at 5:30 P.M., with a quorum present.

### INVOCATION & PLEDGE OF ALLEGIANCE

Mr. Inzer offered the invocation and Mr. Haney led the pledges.

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### MEETING AGENDA

1. Citizens comment.

No Citizens present

2. Consideration of and possible action regarding Carroll & Blackman, Inc.'s Monthly Status Report concerning ongoing District projects.

Mr. Viator read the item.

Mr. Scogin presented the report on Project C. The 2 sewer crossing on FM 105 that require a cured in place method of pipe replacement will be completed soon and that will be the completion of the sewer pipe rehab. The pavement restoration is nearing completion. The Board asked for an update regarding the TxDOT opinion on the pavement. Mr. Scogin and Mr. Blackman are of the opinion that TxDOT has had ample time to voice any disapproval of the ongoing repairs. Mr. Hunter stated that TxDOT will not likely issue a letter of approval. Mr. Blackman stated that there is a 1 year warranty with the contractors.

Mr. Viator asked for a motion.

A motion was made by Mr. Groves and seconded by Mr. Haney to approve the Carroll & Blackman, Inc.'s Monthly Status Report concerning ongoing District projects, as presented. Motion carried. See attachments.

3. Consideration of and possible action regarding approval of Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice No. 21805 Contract C – Sanitary Sewer Collection System Rehabilitation in the amount of \$3,100.00; Invoice No. 21806 Contract B – Cloverleaf and Tiger Lake Lift Station/Force Main in the amount of \$2,865.00; Invoice No.21804 for General Services in the amount of \$1,449.00. This is a Grand Total of **\$7,414.00**.

Mr. Viator read the item.

Mr. Blackman recommended payment of monthly invoices.

Mr. Viator asked for a motion.

A motion was made by Mr. Haney and seconded by Mr. Groves to approve the Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice No. 21805 Contract C – Sanitary Sewer Collection System Rehabilitation in the amount of \$3,100.00; Invoice No. 21806 Contract B – Cloverleaf and Tiger Lake Lift Station/Force Main in the amount of \$2,865.00; Invoice No.21804 for General Services in the amount of \$1,449.00. This is a Grand Total of **\$7,414.00**, as presented. Motion carried. See attachments.

4. Consideration of and possible action regarding Invoice No. 1508-001 from Anthony Bennett, RS for Drinking Water Consultation in regards to Trihalomethanes in the amount of 1,968.75.

Mr. Viator read the item.

Mr. Blackman recommended payment of the invoice.

Mr. Viator asked for a motion.

A motion was made by Mr. Inzer and seconded by Mr. Beard to approve the Invoice No. 1508-001 from Anthony Bennett, RS for Drinking Water Consultation in regards to Trihalomethanes in the amount of 1,968.75, as presented. Motion carried. See attachments.

5. Consideration of and possible action regarding the merger of Carroll and Blackman, Inc. and LJA Engineering, Inc.

Mr. Viator read the item.

Mr. Davis presented the letter regarding the merger of Carroll and Blackman, Inc and LJA engineering, Inc. Mr. Davis reassured the Board that nothing would change in the service to the District. Carroll and Blackman, Inc would become the public works division of LJA Engineering, Inc under the verbiage of the contract. It is believed that this will give Carroll and Blackman, Inc a larger presence in area engineering opportunities. Mr. Davis stated that the Board could rest assured that the firm would still be addressing any and all issues. Mr. Davis urged the Board to let him know if there are any questions or problems, and that he will personally find a solution. Mr. Viator stated that he didn't feel the Board needed to take any action at this time. Mr. Davis stated that at some time after the merger is completed, the Board will have to sign a new contract with LJA Engineering, Inc., regarding the annual general services contract.

No action taken.

6. Consideration of and possible action regarding TCEQ approval of the District's application for use of Surplus Bond Funds for Supplemental Projects, and the authorization to proceed with engineering and planning services.

Mr. Viator read the item.

Mr. Blackman addressed the issue. Mr. Blackman anticipated having a preliminary approval back from TCEQ. This has not occurred. TCEQ has some questions that were not anticipated. Mr. Blackman has supplied the TCEQ with answers and is hoping soon to have some indication of TCEQ approval timeframe. Mr. Viator asked if the Board can approve the agenda item contingent on TCEQ approval of the application. Mr. Hunter asked if the TCEQ does not approve the application what options will the District have in terms of using the surplus bond money. Mr. Blackman believes that if the TCEQ does not approve the application submitted by Carroll & Blackman, Inc., there will be reasons given and the District can then rework the application to address those issues. Mr. Hunter suggested a letter to TCEQ if we do not have an answer soon. He stated that the Board has an obligation to the District, to use the funds to enhance the water and sewer services in the District. Mr. Hunter requested that Mr. Davis and Mr. Blackman find out when the 60 day review is due to be completed.

Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Haney to approve the TCEQ approval of the District's application for use of Surplus Bond Funds for Supplemental Projects, and the authorization to proceed with engineering and planning services, contingent on TCEQ approval. Motion carried.

7. Consideration of and possible action regarding report and actions on the District's efforts to reduce trihalomethanes in the water supply to meet TCEQ water quality requirements.

Mr. Viator read the item.

The Board discussed the District's actions addressing the trihalomethane problem. The testing is very time consuming and we have added several other tests, trying to see how fast the four species of trihalomethanes are forming in the water.

Mr. Blackman had a Removal system that our consultant had recommended. It is a Gridbee In-Clearwell Floating Spray Nozzle system, with a blower ventilation system. The estimated cost is \$100,000. Mr. Blackman, Mr. LeJune, and Mr. Davis will be meeting with the District's consultant and a representative from the vendor on September 2, 2015 to gain more information regarding the system and costs. Mr. Viator asked if the money could come out of the surplus bond money. Mr. Blackman stated that it could, the engineers would have to amend the application already submitted in order to add this item.

No action taken.

8. Consideration of and possible action regarding advance review of renewal or replacement of District health insurance policy expiring November 30, 2015, including discussion with Beaty Insurance Agency.

Mr. Ian Garrett, with Beaty Insurance Agency was not available to meet tonight.

A motion was made by Mr. Groves and seconded by Mr. Inzer to have the Insurance Committee, consisting of Mr. Groves and Mr. Haney, meet with Mr. Garrett of Beaty Insurance. Motion carried.

9. Consideration and possible action regarding approval/amendments to the minutes of the July 20, 2015 regular meeting.

Mr. Viator read the item.

Mr. Viator asked for a motion.

A motion was made by Mr. Haney and seconded by Mr. Beard to approve the minutes of the July 20, 2015 regular meeting, as presented. Motion carried.

10. Board Members comments.

Mr. Viator polled the Board Members.

There were no comments from the Board members.

11. Consideration of and possible action regarding General Manager's monthly status and financial report.

Mr. Viator read the item.

Mr. Blackman briefed the Board on ongoing topics and on several topics he will present at a future meeting regarding sewer only customers, extending water service to citizens requesting service.

Mr. Viator asked for a motion.

12. Consideration of and possible action regarding re-scheduling the September 2015 monthly director's meeting date.

Mr. Viator read the item.

Mr. Viator asked for a motion.

A motion was made by Mr. Beard and seconded by Mr. Haney to approve, re-scheduling the September 21, 2015 monthly director's meeting to September 14, 2015. Motion carried

13. Consideration of and possible action regarding payment of the District's monthly bills.  
Mr. Viator read the item.  
Mr. Viator asked for a motion.  
A motion was made by Mr. Beard and seconded by Mr. Inzer to approve the payment of the District's monthly bills, as presented. Motion carried. See attachments.
14. Consideration of and possible action regarding certified appraised tax value totals for 2015, as presented by Orange County Appraisal District.  
Mr. Viator read the item.  
  
Mr. Viator asked for a motion.  
A motion was made by Mr. Groves and seconded by Mr. Haney to approve the certified appraised tax value totals for 2015, as presented by Orange County Appraisal District, as presented. Motion carried.
15. Consideration of and possible action of calling a Public Hearing regarding the Tax Rate for fiscal year 2015.  
Mr. Viator read the item.  
  
Mr. Viator asked for a motion.  
A motion was made by Mr. Inzer and seconded by Mr. Haney to approve calling a Public Hearing regarding the Tax Rate for fiscal year 2015, as presented. Motion carried
16. **EXECUTIVE SESSION:** Deliberation concerning the employment of the General Manager of the District, as provided by Section 551.074 of the Texas Government Code.
17. Consideration and possible action in open meeting on matters discussed in executive session concerning the employment of the General Manager of the District.  
Mr. Viator read the item.  
Mr. Viator asked for a motion.  
A motion was made by Mr. Beard and seconded by Mr. Inzer to approve providing General Manager Norman Blackman with medical and dental insurance through the District's insurance plan. Motion carried
18. Adjournment.  
A motion was made by Mr. and seconded by Mr. to approve adjournment. Motion carried. Meeting adjourned at 8:00 P.M.

*Robert Viator*

Robert Viator, President

*Tim Beard*

Tim Beard, Secretary