



Meeting Minutes

February 20, 2012– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator President
Billy Perkins Vice-President
Tim Beard Secretary
Percy Foreman Director
Frank Inzer Director

Orange County Water Control Staff Present:

Darlene Jackson General Manager
David LeJune Operations Manager
Karen Sampson Office Manager
Chris Serres Financial Director

Others present: Larry Hunter, Provost Umphrey Law Firm;
Toby Davis and Phillip Hotzen, Carroll & Blackman Consulting
Engineers, Inc.; Calvin Prosen, Arceneaux & Gates Consulting
Engineers, Inc.; George Garza, Vidor Vidorian

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Meeting was called to order at 5:30 p.m, by Board President, Robert Viator.

Announce the presence of a Quorum.

There is a quorum present to conduct the meeting.

INVOCATION & PLEDGE OF ALLEGIANCE

Tim Beard offered the invocation and Percy Foreman led the pledges.

CITIZEN COMMENTS

1. Citizens comment
No citizens present to comment.
2. **Consideration of approval/amendments to the minutes of the January 16, 2012, regular meeting.**

Motion by Percy Foreman and seconded by Tim Beard to approve the minutes of the January 16, 2012, regular meeting, as presented.
Motion carried.

For: Percy Foreman, Tim Beard and Robert Viator.
Opposed: None

3. **Consideration of the appointment of Frank B. Inzer to the Board of Directors of the Water District to fill the present vacancy resulting from the resignation of Guy Groves.**

Motion by Tim Beard and seconded by Percy Foreman to appoint Frank B. Inzer to the Board of Directors of the Water District to fill the present vacancy resulting from the resignation of Guy Groves.
Motion carried.

For: Tim Beard, Percy Foreman, and Robert Viator.
Opposed: None

4. **Execution and filing of Statement of Appointed Officer (Director).**

Newly Appointed Board member, Frank B. Inzer signed the Statement of Appointed Officer (Director).

5. **Administration of the Oath of Office to appointed Director.**

Larry Hunter, Legal counsel for the District, administered the Oath of Office to newly appointed Director, Frank B. Inzer.

6. Consideration of report of John Nelson, LGB Guyton, on test well water quality and quantity test results.

Mr. Nelson briefed the Board on the test well water quality and quantity test results. The test results are the most promising, of the three test well sites. Motion by Tim Beard and seconded by Percy Foreman to approve the LGB Guyton, test well water quality and quantity test results, as presented. Motion carried.

For: Tim Beard, Percy Foreman, Frank Inzer and Robert Viator.
Opposed: None

7. Consideration of District Manager's monthly status and financial report.

Darlene Jackson reported that the water storage tank at Well 4, has been found to have a leak. The tank was cited in the last TCEQ inspection to be in need of repair. The District is actively gathering prices to replace the obsolete water storage tank.

Board Members inquired if patching the tank would be an option, David LeJune stated the top of the tank is in such deteriorated condition, it would not be advisable to put money in repairs. Board member Frank Inzer suggested the District look into adding anodes to the water storage tanks to possibly increase the longevity of the tanks. Operations manager, Mr. LeJune, stated he would look into this idea. Mr. LeJune stated due to the chlorine used to treat the water, in order to meet TCEQ requirements; this may not be feasible for the District's water storage tanks.

Mr. LeJune presented the field reports to the Board.

Chris Serres presented the financial reports to the Board.

Motion by Tim Beard and seconded by Frank Inzer, to approve the District Manager's monthly status and financial report, as presented. Motion carried.

For: Tim Beard, Frank Inzer, Percy Foreman and Robert Viator.
Opposed: None

8. Consideration of payment of the District's monthly bills.

Motion by Percy Foreman and seconded by Frank Inzer to approve the District's monthly bills, as presented. Motion carried.

For: Percy Foreman, Frank Inzer, Tim Beard and Robert Viator.
Opposed: None

- 9. A RESOLUTION OF THE ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #1 DOCUMENTING THAT THE BOARD OF DIRECTORS HAS REVIEWED THE ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #1 INVESTMENT POLICY AND STRATEGIES IN COMPLIANCE WITH THE PUBLIC FUNDS INVESTMENT ACT, CHAPTER 2256, TEXAS GOVERNMENT CODE; AND FIND AND DECLARE THAT THE MEETING AT WHICH THIS RESOLUTION IS ADOPTED WAS OPEN TO THE PUBLIC, THAT THE PUBLIC NOTICE OF TIME, PLACE, AND THE SUBJECT MATTER OF THE PUBLIC BUSINESS TO BE CONSIDERED WAS POSTED AS REQUIRED BY LAW.**

Motion by Percy Foreman, and seconded by Frank Inzer to approve the following resolution,

A RESOLUTION OF THE ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #1 DOCUMENTING THAT THE BOARD OF DIRECTORS HAS REVIEWED THE ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #1 INVESTMENT POLICY AND STRATEGIES IN COMPLIANCE WITH THE PUBLIC FUNDS INVESTMENT ACT, CHAPTER 2256, TEXAS GOVERNMENT CODE; AND FIND AND DECLARE THAT THE MEETING AT WHICH THIS RESOLUTION IS ADOPTED WAS OPEN TO THE PUBLIC, THAT THE PUBLIC NOTICE OF TIME, PLACE, AND THE SUBJECT MATTER OF THE PUBLIC BUSINESS TO BE CONSIDERED WAS POSTED AS REQUIRED BY LAW.

Motion carried.

For: Percy Foreman, Frank Inzer, Tim Beard and Robert Viator.

Opposed: None

- 10. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.**

Phillip Hotzen presented the status report, and presented pictures of the ongoing Wastewater sewer plant project. Mr. Viator asked where the pictures were of the "boo boo wall", Mr. Viator went on to state, he wanted to see pictures of the problems as well as the progress at the project site. Toby Davis approached the Board table to help explain the situation. Mr. Davis stated that there was an interior wall that was deemed to be inferior, because of voids in the wall, caused by honeycombs in the finished concrete. The engineers have designed a "fix" for the problem. There are several other areas poured the same day that will be inspected for any honeycomb

issues. Board members asked if the concrete was vibrated to reduce the air in the concrete, Mr. Davis assured the Board this was done. The consensus of the inspector is that the concrete may have been too dry at pour time. Mr. Davis stated he would have some pictures for Ms. Jackson this week.

The Cloverleaf & Tiger Lake lift station/force main-Project 6200B plans will be submitted to Texas Water Development Board later this week for review and approval.

The design phase for the sanitary sewer collection system rehabilitation-Project 6200C is in process.

Mr. Hotzen reported that the bid advertisement for the Alamo Street sewer rehab project were published on February 17th, and will be published again on February 24th. There will be a pre-bid meeting on February 22nd with a bid opening on February 29th.

Motion by Percy Foreman and seconded by Frank Inzer, to approve Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects, as presented. Motion carried.

For: Percy Foreman, Frank Inzer, Tim Beard and Robert Viator.

Opposed: None

11. Consideration of approval of Carroll & Blackman, Inc.'s monthly invoices for District projects as listed:

Invoice #18991 for Wastewater Treatment plant in the amount of \$13,542.00; Invoice #18992 for Cloverleaf & Tiger Lake Lift Station/Force Main in the amount of \$7,120.00; and Invoice #18993 for sanitary sewer collection system rehabilitation, in the amount of \$10,000.00, for a total of \$30,662.00.

Tim Beard asked Ms Jackson if she recommended payment of invoices, Ms Jackson stated that she did.

Motion by Percy Foreman and seconded by Frank Inzer to approve Carroll & Blackman, Inc.'s monthly invoices for District projects as listed:

Invoice #18991 for Wastewater Treatment plant in the amount of \$13,542.00; Invoice #18992 for Cloverleaf & Tiger Lake Lift Station/Force Main in the amount of \$7,120.00; and Invoice #18993 for sanitary sewer collection system rehabilitation, in the amount of \$10,000.00 for a total of \$30,662.00, as presented. Motion carried.

For: Percy Foreman, Frank Inzer, Tim Beard and Robert Viator.

Opposed: None

12. **Consideration of request for payment on Estimate #15 from Allco, Ltd., in the amount of \$280,206.81, for Construction**

Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant.

Board members asked Phillip Hotzen if he recommended payment of this invoice, Mr. Hotzen stated he did recommend paying the invoice. Motion by Tim Beard, and seconded by Percy Foreman to approve payment on Estimate #15 from Allco, Ltd., in the amount of \$280,206.81, for Construction Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant, as presented. Motion carried.

For: Tim Beard, Percy Foreman, Frank Inzer, and Robert Viator.

Opposed: None

13. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly status report on water well project.

Calvin Prosen presented the status report. Mr. Prosen was asked of the Board if he recommended the test well site on Hwy 12 as the site to drill the production well. Mr. Prosen stated that he thought the Board had done their due diligence toward their constituents, and that site is the most promising for a successful well.

Mr. Prosen went on to report that the final approval from TCEQ had been received and the well project is ready for the bid process to begin.

Motion by Tim Beard and seconded by Percy Foreman, to approve the Arceneaux & Gates Consulting Engineers, Inc. monthly status report on water well project, as presented. Motion carried.

For: Tim Beard, Percy Foreman, Frank Inzer, and Robert Viator.

Opposed: None

14. Adjournment.

Motion to adjourn by Percy Foreman and seconded by Frank Inzer.

Meeting adjourned at 6:45 p.m.

Robert Viator, President

Tim Beard, Secretary