

Regular Meeting Agenda

September 21, 2020 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator.....President
Frank Inzer.....Vice President
Tim Beard.....Secretary
Trey Haney.....Director
Guy Groves.....Director
Chris Serres.....General Manager
David LeJune.....Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

ANNOUNCE THE PRESENCE OF A QUORUM

INVOCATION AND PLEDGES

MEETING AGENDA

1. Citizen Comments
2. Consideration and possible action to table the previously called Public Hearing scheduled for September 21, 2020 regarding the 2020 Proposed Tax Rate and to call a Public Hearing to be held September 28, 2020 at 5:30 p.m. regarding the 2020 Proposed Tax Rate of \$0.42201 to allow the statutory 10 day notice after publication in the Beaumont Enterprise due to non-publication of the Notice of Public Hearing by the Vidorian newspaper after suffering damages from Hurricane Laura prohibiting the operation of the newspaper.
3. Consideration and possible action regarding **LJA Engineering, Inc. Monthly Status Report** concerning ongoing District projects.

4. Consideration of and possible action regarding approval of **LJA Engineering, Inc., monthly invoices** for District projects as listed:

Invoice No. 202016439 - for Project B877- 6282 OCWC & ID #1 – General Services in the amount of **\$731.50**; and **Invoice No. 202016476 for Project B877-1006 – Well Site 5 Ground Storage Tank Replacement Project** in the amount of **\$1,253.60** for a grand total of **\$1,985.10**.


5. Consideration and possible action regarding the approval of **CDBG-MIT application(s)** for posting to begin the **14-day public comment period** as required by the **Texas General Land Office**.
6. Consideration and possible action regarding the approval of a **Citizen Participation Plan** as required by the **Texas General Land Office for the CDBG-MIT program**.
7. Consideration and possible action to approve **Resolution 03-2020** amending items in the **Orange County Hazard Mitigation Action Plan dated September 2017**.
8. Consideration and possible action to approve an **update** to the **District's procurement policies** to ensure they are compliant with **Federal Regulations** in accordance with the **CDBG-MIT program requirements**.
9. Consideration and possible action to approve an **update to the District's Financial Policies** to ensure they are compliant with **Federal Regulations** in accordance with the **CDBG-MIT program requirements**.
10. Consideration and possible action to authorize the **General Manager** and the **Operations Manager** to **award the contract for the Hwy. 105 North Line Extension Project** to the **qualified contractor** as per quotes once received and to **proceed with construction**.
11. Consideration and possible action regarding amending the **Office Hours** for the **Administrative Staff** to begin at **7:30 a.m. and end at 5:00 p.m. with a 30-minute lunch period Monday through Thursday** and to begin at **8:00 a.m. and end at 12 noon on Fridays** for a total of **40 working hours per week**.
12. Consideration and possible action regarding **approval/amendments for the minutes of the August 17, 2020 Public Hearing and Regular Board Meeting**.
13. Board Member comments.
14. Consideration and possible action regarding the approval of **Anthony Bennett TTHM Consultant Invoice #202000289** for the month of **August 2020** in the amount of **\$1,656.25**.
15. Consideration and possible action regarding **General Manager's monthly status and financial report**.
16. Consideration and possible action regarding **payment** of the District's **monthly bills**.

17. **Executive Session** pursuant to Section 551.074(a)(1) of the Texas Government Code to deliberate the employment and reassignment of employees of the Water District.
18. **General Open Session**, if necessary, for the consideration of any action necessary following the deliberation in executive session concerning the employment and reassignment of employees of the Water District.
19. **Adjournment.**

RESERVATION OF RIGHT TO CONVENE IN EXECUTIVE SESSION

The Board of Directors of the Orange County Water Control and Improvement District No. 1 reserves the right to meet in a closed executive session on any agenda item listed above on this notice should the need arise and a statutory exception exists under Chapter 551 of the Texas Government Code, commonly known as the Texas Open Meetings Act, at the date, hour, and place given in this Notice; and, before any closed meeting is convened, the presiding officer will publicly identify the subject to be considered in the closed meeting and the section or sections of Chapter 551 of the Texas Government Code authorizing such closed meeting. All final votes, actions, and decisions will be taken in a reconvened open meeting.

Posted this the 18 day of September 2020 at 9:00 o'clock a.m. in the lobby and on the front door of the Administrative Office of said District.


Chris Serres, General Manager

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office Manager's office at (409) 769-2669 x234 or FAX (409) 769-3927.