

BOARD OF DIRECTORS  

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**NOTICE OF MEETING**

**Meeting Agenda**

May 14, 2012– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Robert Viator ..... President  
Billy Perkins ..... Vice-President  
Tim Beard ..... Secretary  
Percy Foreman ..... Director  
Frank Inzer ..... Director

Darlene Jackson ..... General Manager  
David LeJune ..... Operations Manager

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

**CALL TO ORDER**

*Announce the presence of a Quorum.*

**INVOCATION & PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS**

1. Execution and filing of Statement of Elected Officers by unopposed Directors elected to office.
2. Oath of Office by Percy Foreman and Frank Inzer as unopposed elected Directors of the District.
3. Approval of issuance of Certificates of Election to Percy Foreman and Frank Inzer.

4. Election of officers of the Board of Directors of Orange County Water Control & Improvement District No. 1.
5. Citizens comment
6. Consideration of approval/amendments to the minutes of the April 16, 2012 regular meeting
7. Consideration of District Manager's monthly status and financial report.
8. Consideration of payment of the District's monthly bills.
9. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly status Report on water well project
10. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly invoices: Invoice #13553, in the amount of \$11,325.00, and Invoice # 13554, in the amount of \$2,740.00, for Water Well #7 Project, for a total of 14,065.00.
11. Consideration of awarding bid for clearing of Well #7 site.
12. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.
13. Consideration of approval of Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice #19140 for Wastewater Treatment Plant in the amount of \$13,542.00; Invoice #19141 for Sanitary sewer collection system rehabilitation, in the amount of \$16,790.00; Invoice #19080 for Well #4 repair, in the amount of \$5,803.50; Invoice #19136, for Cloverleaf WWTP Enforcement Action, in the amount of \$4,213.50; for a total of \$40,349.00.
14. Consideration of request for payment on Estimate #18 from Allco, Ltd., in the amount of \$202,460.12, for Construction Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant.
15. Consideration of Change Order No. 6, for the Contract A TWDB No. 72129-SRF-3358-02 – 3.0 MGD Wastewater Treatment Plant, in the amount of \$2,910.87.
16. Consideration of possible action to approve the advertisement for bids on the 2009 Sanitary Sewer Improvements Orange County Water Control & Improvement District No. 1 TWDB No. 72129 – SRF No. 3358-02 Contract B – Cloverleaf and Tiger Lake Lift Stations and Force Mains.
17. Consideration of and possible action to approve the advertisement for bids on Water Well Site #4 – Ground Storage Tank Rehabilitation Project.

18. Consideration of Change Order No. 1 (FINAL), for Alamo Street Sanitary Sewer Rehabilitation Project, in the amount of \$12,000.00.
19. Consideration and possible action of Construction Certificate of Completion for the Construction Contract Alamo Sanitary Sewer Rehabilitation Project.
20. Consideration and possible action of request of payment on Estimate #1 (FINAL) and Release of Retainage for the Construction Contract Alamo Street Sanitary Sewer Rehabilitation Project, in the amount of \$122,672.00
21. Consideration of Bank Depository contract.
22. Consideration of new calculation of water usage.
23. Consideration of Charles E. Reed & Associates, P.C. Initial Communication with Governance Letter.
24. Consideration of approving the 2012-2013 budget.
25. Consideration of local option residence homestead exemption for the tax year 2012.
26. Consideration of appointing an insurance and audit committee.
27. Adjournment

Posted this the \_\_\_\_\_ day of May, 2012 at \_\_\_\_\_ o'clock \_\_\_\_\_.m., in the lobby of and on the front door of the Administrative Office of said District.

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Darlene Jackson, District Manager

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the District Manager's office at (409) 769-2669 x222 or FAX (409) 769-3927.