

Regular Meeting Agenda

October 17, 2022 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Frank Inzer.....President
Tim Beard.....Vice President
Trey Haney.....Secretary
Kelly Brewer.....Director
Troy Taylor.....Director
Chris Serres.....General Manager
David LeJune.....Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

REGULAR MONTHLY MEETING OF BOARD OF DIRECTORS

CALL MEETING TO ORDER

ANNOUNCE THE PRESENCE OF A QUORUM

INVOCATION AND PLEDGES

MEETING AGENDA

1. Citizen comments.
2. Consideration and possible action approving the 2021/2022 Audit as prepared and presented by Wathen, DeShong, Juncker, LLP, Certified Accountants.
3. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.
4. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed: Invoice No. 202225893 in the amount of \$681.00 for Project No. B877-6282 – General Services for a Grand Total of \$681.00.

5. Consideration and possible action regarding approval of MK Constructors Monthly Estimate No. 3 in the amount of \$36,703.44 for the Sanitary Sewer Lift Station Restoration Project – TWDB.
6. Consideration and possible action regarding approval of Invoice #761235 in the amount of \$1,800.00 to Germer PLLC for legal services.
7. Consideration and possible action regarding award of bid for the Alamo Sanitary Sewer Lift Station Project.
8. Consideration and possible action regarding a quote from Weisinger, Inc. in the amount of \$12,500.00 to evaluate the pumping equipment and perform a TV survey for Well No. 5.
9. Consideration and possible action regarding a quote from Waukesha-Pearce Industries, LLC in the amount of \$11,665.52 annually for regularly scheduled site maintenance to check emergency power systems operation for the four (4) generators located at the Wastewater Treatment Plant.
10. Consideration a possible action regarding a quote from CivicPlus in the amount of \$7,340.00 (a one-time set up fee in the amount of \$3,665.00 and an annual renewable fee in the amount of \$3,675.00) for software and support to integrate Board Meeting agendas, minutes, and meeting documents for digital interactions.
11. Consideration and possible action regarding approval/amendments of the minutes of the September 19, 2022, Regular Board Meeting.
12. Consideration and possible action regarding Resolution No. 08-2022 to approve the County Hazard Mitigation Action Plan as required by FEMA.
13. Consideration and possible action approving Resolution 09-2022 to declare and approve the following as surplus equipment and to authorize the sale of these items at a public auction to the highest bidder with the minimum bid to be set by the Board of Directors of Orange County Water Control & Improvement District No. 1 and to deposit proceeds from the sale into the appropriate District fund from which the equipment was originally purchased:
 - Kubota Tractor MX5800
 - 1994 Ford Diesel Rig
 - 1975 Tanker Trailer
 - Dump Bed (Fifth Wheel)
 - Surplus Office Equipment
14. Consideration and possible action calling for the November and December Board Meetings to be held the 2nd Monday of each month respectively due to the upcoming Holiday Season.
15. Consideration and possible action regarding the selection of a health insurance policy for Orange County Water Control & Improvement District No. 1 employees and to receive recommendations of such policy from the Insurance Committee.
16. Consideration and possible action approving revisions to the Personnel Policy regarding Disaster Overtime Pay, Vacation Buy Back, and Longevity Pay.

17. Consideration and possible action regarding the General Manager's monthly status and financial report.
18. Consideration and possible action regarding payment of the District's monthly bills.
19. Board Member comments.
20. Adjournment.

RESERVATION OF RIGHT TO CONVENE IN EXECUTIVE SESSION

The Board of Directors of the Orange County Water Control and Improvement District No. 1 reserves the right to meet in a closed executive session on any agenda item listed above on this notice should the need arise and a statutory exception exists under Chapter 551 of the Texas Government Code, commonly known as the Texas Open Meetings Act, at the date, hour, and place given in this Notice; and, before any closed meeting is convened, the presiding officer will publicly identify the subject to be considered in the closed meeting and the section or sections of Chapter 551 of the Texas Government Code authorizing such closed meeting. All final votes, actions, and decisions will be taken in a reconvened open meeting.

Posted this the 13 day of October 2022 at 3:30 o'clock p.M. in the lobby and on the front door of the Administrative Office of said District.



Chris Serres, General Manager

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office Manager's office at (409) 769-2669 x108 or FAX (409) 769-3927.