

Regular Meeting Minutes

March 16, 2020 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator.....President
Frank Inzer.....Vice President
Tim Beard.....Secretary
Trey Haney.....Director
Guy Groves.....Director
Norman Blackman.....General Manager
David LeJune.....Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

President Robert L. Viator, Sr. called the meeting to order at 5:30 p.m.

ANNOUNCE THE PRESENCE OF A QUORUM

President Viator announced the presence of a quorum with the following Board Members present: Robert L. Viator, Frank Inzer, Trey Haney, Guy Groves, and Tim Beard.

STAFF PRESENT

Chris Serres, General Manager, David LeJune, Operations Manager, Rayford Ackley, Chief Plant Operator, Jason Ponder, Office Manager, and the District's Attorney, Larry Hunter, were present.

OTHERS PRESENT

Jeff Scogin of LJA Engineering, Inc., George Garza, with the Vidor Vidorian, Brad Haeggquist and Ted Williams, of Mauriceville Municipal Utility District, and Ernest Bayard were present.

INVOCATION AND PLEDGES

The invocation was given by Director Tim Beard, and the Pledges were led by Vice President Inzer.

MEETING AGENDA

1. Citizen comments.

There were no Citizen comments.

2. Consideration of approval of **Unopposed Candidates Certification** for the **May 2, 2020 General Election**.

A motion was made by Director Haney and seconded by Secretary Beard to approve the **Unopposed Candidates Certification** for the **May 2, 2020 General Election**. All Voted Aye.

3. Consideration of approval of an **Order of Cancellation** of the **General Election of May 2, 2020 for Unopposed Candidates for Directors**.

A motion was made by Director Haney and seconded by Secretary Beard to approve the **Order of Cancellation of the General Election of May 2, 2020 for Unopposed Candidates for Directors**. All Voted Aye

4. Consideration and possible action to **cancel the Joint Election Agreement Services Contract** between Tina Barrow, Orange County Elections Administrator and Orange County Water Control & Improvement District No. 1.

A motion was made by Director Haney and seconded by Secretary Beard to **cancel the Joint Election Agreement Services Contract** between Tina Barrow, Orange County Elections Administrator and Orange County Water Control & Improvement District No. 1. All Voted Aye

5. **CONSIDERATION OF A REQUEST BY MAURICEVILLE MUNICIPAL UTILITY DISTRICT (M.U.D.) THAT ORANGE COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 RELINQUISH A PORTION OF ITS CCN TO ALLOW THE M.U.D. TO PROVIDE WATER AND SEWER UTILITY SERVICES TO UNSERVED CUSTOMERS OUTSIDE THE DISTRICT BOUNDARIES IN AN AREA ON THE NORTH SIDE TO IH-10 FROM EVANGELINE DRIVE TO CLAIBORNE PARK, SUBJECT TO THE APPROVAL OF THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.**

Brad Haeggquist, General Manager of Mauriceville Municipal Utility District (M.U.D. going forward) passed a handout pertaining to the District's portion of its CCN that M.U.D. would like the District to relinquish. Mr. Haeggquist then explained that M.U.D. gets many phone calls from people on the expressed Interstate Highway 10 corridor that would like water and sewer services. Mr. Haeggquist always explains to the callers that their homes are in Orange County Water Control #1's CCN, and to please call them.

Mr. Haeggquist explained that about a year ago he had a discussion with Norman Blackman, the previous General Manager, and Chris Serres, the current General Manager of the District, to figure out who would offer service to the potential customers in this currently unserved area within the District's CCN. Mr. Haeggquist explained that Mauriceville M.U.D. goes out to that area, and they have the capacity to offer service in this unserved area within the District's CCN, if they could.

Mauriceville M.U.D. could go all the way out to F.M. 1132, but the boundaries for Mauriceville M.U.D. would have to be set by the District. Mr. Haeggquist explained they would cross HWY. 12, with a water line, but not a sewer line, and run that water line down Liston rd., then East on E. Railroad, where Mauriceville M.U.D. is already providing water and sewer service, and then install a 6" water line off of E. Railroad, down Doty rd.

Mr. Haeggquist explained that Mauriceville M.U.D. would complete this project with 4 phases, with the goal of having it completed in 3 years, and a commitment to have it completed in 5 years. Phase One would be bringing their water line to the I.H. 10 feeder road, which is a three-mile project. Mr. Haeggquist went on to show the Board Mauriceville M.U.D.'s actual projected cost. Phase two would be installing a sewer line to the I.H. 10 feeder road. Phase three would be installing a 6" water line from Doty rd., east along I.H. 10, 1.3 miles, near to Claiborne Park. Phase four would install a 6" sewer line from Doty rd. east along I.H. 10 feeder road, 1.3 miles, near Claiborne Park. Then, if requested, Mauriceville M.U.D. could go west on I.H. 10 feeder road, from Doty rd. to F.M. 1132.

Secretary Beard asked what Mauriceville M.U.D.'s motivation was to do this project.

Mr. Haeggquist explained that Mr. William Buckner has 14 properties along the I.H. 10 frontage road and has asked Mr. Haeggquist if Mauriceville M.U.D. will offer service there. Claiborne Park has also contacted him about the possibility of water and sewer service. Mr. Haeggquist explained that Mauriceville M.U.D. is currently looking for areas that it can expand its service, without a great cost to his utility district, in order to lessen the financial burden on Mauriceville's poorer customers.

Secretary Beard then asked if Mauriceville M.U.D. had determined how many potential customers were in the proposed area.

Mr. Haeggquist said that there were about 220 potential customers there, plus any potential new customers that might come along, such as an R.V. Park. He explained that he expects about 10 percent of the potential customer base in the first year, and 50 percent within about five years.

Secretary Beard then asked if they currently have service on I.H. 10.

Mr. Haeggquist answered that they have a contract with the City of Orange, and Mauriceville M.U.D. has service about a mile west of 62, going down to I.H. 10 about half a mile, then on I.H. 10 from F.M. 1136 and F.M. 1442; they also service the Orange Expo center.

Secretary Beard asked where their current infrastructure was on the North side.

Mr. Haeggquist explained that on the north side of Hwy. 12, Mauriceville M.U.D. has an 8" water line that extends to Quiet Village, coming from the east. His District has five wells, with the capacity for 7,800 connections, and currently have 3,600 connections.

President Robert Viator stated that the Board would not decide tonight. The Board needed more time to study the matter and see how it would affect the District.

Larry Hunter, The District's attorney, asked how difficult it would be to get a map that shows how the east side of our district matches up with the west side of Mauriceville M.U.D.'s district.

A motion was made by Secretary Beard and seconded by Director Groves to table the matter for now. All voted Aye

6. Consideration and possible action regarding **LJA Engineering, Inc. Monthly Status Report** concerning ongoing District projects.

Jeff Scogin presented LJA Engineering's monthly status report as follows:

6560D – Surplus Funds Sanitary Sewer System Improvements Project (Contract 4 – Sanitary Sewer Lift Station Rehabilitation Project):

There is no invoicing during this period for this project.

We had a meeting with the District staff to review previous design decisions and discuss remaining issues that need to be addressed for the plans to be completed. We have continued to work on plans and details.

TWDB CWSRF Project No. 73825 – Sanitary Sewer Lift Station Restoration Project:

Services through this month include design phase services. LJA has coordinated with the City, TWDB, and the City's consultants. A Geotech soil boring was conducted and LJA structural engineers are waiting on the soil report to determine site conditions for the electrical platform. A set of plans and contract documents are in production and the design is expected to be ready for review with the City by mid April.

Well Site #5 – Ground Storage Tank Replacement Project

Services through this month include design phase services. The plan set and contract documents have been developed and copies were sent to TCEQ and the District for review on Monday, February 17, 2020.

Jeff Scogins, LJA Engineering, said he had a meeting with David LeJune, Field Operations Manager, last week to go over the plans, and will make some design revisions based on that meeting

Sanitary Sewer Line Replacement Project CDBG Project No. 7217480:

The construction is in progress. Five service line connections have been replaced from February 9th thru March 6th. A total of 108 houses have been completed.

Secretary Beard asked what we see moving forward on this project.

Chris Serres, General Manager, answered that we reached our target of 110 homes. April 30th will be the cutoff date for the grant project. If we come across a service line that needs repair, we can continue line replacement up to April 30th, but we are not actively using dedicated crews for this project any longer.

Secretary Beard asked is we fulfilled our obligations for this project.

Chris answered that we did. We are required to spend 75% of the funds, and once the remaining six homes are completed, the District will have met that goal.

A motion was made by Director Groves and seconded by Director Haney to accept LJA monthly status report. All Voted Aye.

7. Consideration and possible action regarding approval of **LJA Engineering, Inc.** monthly **invoices** for District projects as listed:

Invoice No. 202002693 in the amount of **\$3,192.40** for Project No. **B877-1006** – General Services (Well Site #5 Ground Storage Tank Replacement Project) and **Invoice No. 202002692** in the amount **\$3,258.92** for Project No. **B877-1005** Disaster Recovery – Sanitary Sewer LS Restoration; and **Invoice No. 202002831** in the amount of **\$186.00** for Project No. **B877-1004** – **Sanitary Sewer Overflow Plan** for a **Grand Total** of **\$6,637.32**.

A motion was made by Director Haney and seconded by Director Groves to pay the District's monthly bills as presented. All voted Aye

8. Consideration of and possible action regarding approval of **Resolution No. 02-2020** providing for the District's participation with the City of Vidor in a **Residential Tax Abatement Program** for those areas of the Water District lying within the City's designated residential investment zones for the purpose of promoting residential development/redevelopment within the designated areas of the City of Vidor.

Secretary Beard asked if we were still getting a good response to the Tax Abatement Program.

Chris answered that we were.

A motion was made by Secretary Beard and seconded by Director Groves to approve **Resolution No. 02-2020**. All voted Aye.

9. Consideration and possible action regarding approval/amendments for the minutes of the **February 20, 2017** Regular Board Meeting.

Secretary Beard saw in the minutes under review that President Viator called the meeting to order, when in fact he was not present at that meeting.

Chris said that the board would have to vote to accept the minutes as amended according to the necessary correction.

President Viator moved to amend the minutes by correcting the person that called the meeting to order from President Viator to Vice President Inzer.

A motion was made by Director Haney and seconded by Director Groves to approve the amendment of the minutes for February 17, 2020 Regular Board Meeting minutes. All Voted Aye

10. Board Member comments.

There were no Board Member comments

11. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres presented the General Manager's monthly status report as follows:

On Going Topics

- **City of Vidor 2017-2018 Block Grant:** Adding to LJA's Monthly status Report regarding the Block Grant, our goal is to have this Grant Project closed out by April 30, 2020. We have reached our goal of 110 homes and have spent the required 75% to 80% of the funds.
- **TCEQ Notice of Non-Compliance with TTHM Rules:** The replacement valves have been installed and the technical portion of this project has been completed. I will be deferring this topic to David LeJune for more discussion.

Chris reported that there was a little tweaking that needed to be done. The goal was to have Well #7 online tomorrow or Wednesday.

- **Replacement of Spare Well Pump Motors:** All the spare well pump motors destroyed by the Harvey Flood event have been rebuilt and TML Risk Pool has sent a check for the payment of these motors. This Insurance Claim is now complete.
- **Water Line Extension to Iwanda MHP- Update:** This project is set to move forward as soon as the weather will permit. Also deferring this topic to David LeJune.
- **Tiger Lake LS Project** – The Metal Building and Office Space was destroyed by the Harvey Flood Event. As reported in the January 2020 Manager's Report, the demolition portion of this project is complete. The second phase of this project was to relocate the metal storage building to the Oak Lane Wastewater Treatment Plant. Construction on the new metal building should be completed within the next week. The frame, the walk-in door, and some of the metal siding has been erected. The roof, roll-up door, and the rest of the siding will complete this project. As a reminder, the District did have to add \$7,000.00 to the insurance claim proceeds to complete this project. This is the last Harvey Flood Event project. When completed, we will close out the Harvey Flood Event Claim with TML.

Rayford Ackley, Chief Plant Operator, said that the metal building should be completed tomorrow.

Chris Serres presented the Financial Report as follows:

We billed \$269,770.52 water and sewer versus \$262,128.87 last month.

Statement of account balances shows all accounts balanced.

Secretary Beard asked if the District was doing any better in our General Operating account.

Chris said no, and that we are still having to scrutinize every week how much of our bills we can pay, and how much can we put off until the due date, when we get a large influx of revenue in.

For the month of February, revenues totaled \$374,335.00. Expenses for the month totaled \$257,952.00. The revenues exceeded expenditures by \$116,383.

Chris directed the Board to look at page 40, the Budget Comparison Report, to accounts 4104 and 4105, to the year to date column. Chris showed the board that the District is \$20,904.00 below where it projected to be in 4104, and \$8569.00 below in 4105.

Secretary Beard asked if we knew how many connections we are currently down versus before Hurricane Harvey.

Chris Answered that we are down 117 connections compared to before Hurricane Harvey.

President Viator asked about our loss in the Salaries & Wages to Date account.

Chris explained that it was because of Norman Blackman's, the previous General Manager, final check after he passed away. Chris also explained that there was a period when the District was a little over staffed.

Director Haney asked about account 4137, Interest on Temporary Investments. He asked if it only included certain accounts.

Chris answered that it only included accounts in the General Operating Fund. All other interest earned is shown on the Public Funds Investment Report. Chris also explained that our interest this month is down.

David LeJune presented the Field report as follows:

Water pumped into the system this month was 35,574,000 gallons. We accounted for 30,006,800 gallons. The percentage unaccounted for this month is 15.65%. We treated 34,821,000 gallons at the wastewater plant. We did 257 water jobs, and 70 sewer jobs, for a total of 327 field jobs.


A motion was made by Director Groves and seconded by Director Haney to approve the General Manager's monthly status and financial report. All voted Aye

12. Consideration and possible action regarding payment of the District's monthly bills.

A motion was made by Director Haney and seconded by Director Groves to approve the General Manager's monthly status and financial report. All voted Aye.

13. Adjournment.

A motion was made by Vice President Inzer and seconded by Director Haney to adjourn at 6:45 P.M. All Voted Aye.



Robert Viator, President



Tim Beard, Secretary

