

Orange County Water Control & Improvement District No. 1

2019-2020



Mission Statement

It is the mission of Orange County Water Control & Improvement District No. 1 to:

Provide plentiful supply of clean water

Provide efficient disposal of waste

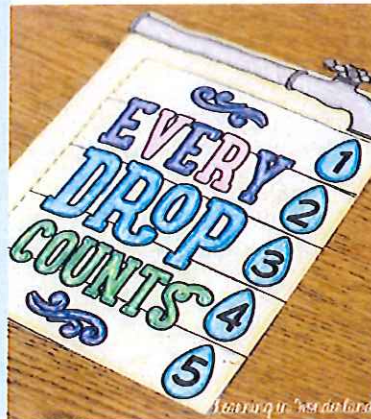
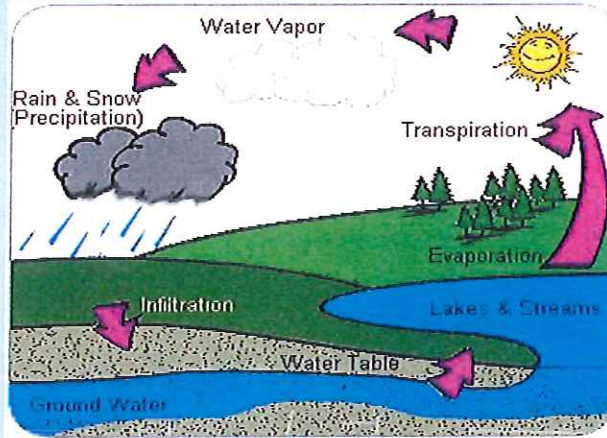
Expand services as resources will allow

Exceed environmental standards

Strengthen commitment from employees by attending to their needs as regards to compensation; training; and operating equipment

We also pledge cooperation with public and private entities whose goals complement our own.

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Conserve Water



BUDGET LETTER



May 20, 2019

Board of Directors
Orange County Water Control &
Improvement District No. 1
460 E Bolivar
Vidor, Texas 77662

Gentlemen:

Presented for your consideration are the **2018/2019 Budget Performance Analysis** and the **Proposed Fiscal Year 2019/2020 Annual Operating Budget** for the Orange County Water Control & Improvement District No. 1.

Fiscal Year 2018/2019 Annual Budget Performance Analysis

The 2018/2019 Fiscal Year was a difficult one. The budgeted revenues and expenditures for the year were \$4,200,000 each for a balanced budget. Based on actual data for the first 10 months of the fiscal year and projections for the remaining two months the District's revenue will come in at approximately \$4,085,186.29 and expenditures will be \$4,553,335.60. This represents a "loss", or negative budget performance, amounting to approximately \$468,905.00. This "loss" was a combination of a shortfall of approximately \$114,816 in budgeted water and sewer revenues and an overrun of approximately \$354,088 in budgeted expenditures.

With regard to the revenue shortfall, the largest factor is that the District currently serves approximately 142 fewer customers than it served two years ago. It is believed the loss of customers is due to the Harvey flood disaster as many homes have still not been restored. It is also possible that many households are continuing to experience financial distress and are using less water than prior years. In any case, water sales are down and revenues have followed suit.

On the expense side of the budget the District experienced cost overruns in more than half of the line item categories in the expense budget. The top five major factors affecting the overrun in expenditures and some discussion of each are:

1. Salaries and Wages (Account #5101), Salaries and Wages – Overtime (Account #5102), and Payroll Expense (Account #'s 5104, 5107, 5110) was the largest category of expense overrun at approximately \$160,382.00. The District employs eight more personnel than it did this time last year. In addition to direct salary costs, other personnel-related costs such as insurance and retirement contributions increased as well. The additional manpower was needed for increased effort in I/I Reduction, administering and managing grant projects, coordinating flood insurance and FEMA benefits, flood disaster recovery, responding to a large increase in utility locates of District facilities, and troubleshooting/repairing/replacing of grinder pump units.
2. The cost overrun for installation, operation, maintenance, and replacement of LPSS grinder pumping units (Account #5133) amounted to approximately \$90,144.00. It appears that the increase in repair and replacement costs is the result of flood damages to grinder stations located in the worst flooding areas and the normal aging of a group of mechanical units that have a useful life span of about 15 years. The District began installing hundreds of grinder pump stations in about 2004, so we may be feeling the aging-out of the earlier installations.
3. The Building/Shop Maintenance (Account #5141) expense line item overran by approximately \$23,706.00. Much of the overrun is related to improvements made to the field office to complement the remodeling that was funded by flood insurance proceeds such as a new roof and awning cover, new flooring and suspended ceiling, air conditioning upgrades, and window restoration.
4. The Water Distribution System – Upgrades and Repairs (Account #5131-E) line item overran by approximately \$18,677.00. Some of the unanticipated costs in this line item were for road boring, fire hydrant repairs, AT&T line repair, and water leak repair at Courtland Street related to the School House Ditch project.
5. The Fuels & Lubricants line item (Account #5140) overran by \$17,849.20. Our fleet of vehicles increased as new field employees were added, increasing the consumption of fuels and lubricants.

The budget line items discussed above represent the largest cost overruns. There were a number of others that overran to a smaller degree, and, of course, many line items that did not exceed the budget at all, some coming in below budget projections.

District staff has reviewed the budget performance in great detail to identify the factors that led to the projected \$468,905.00 underperformance of the 2018/2019 budget, to make corrective changes in the District's operations, and to develop the proposed budget for Fiscal Year 2019/2020. The recovery from Tropical Storm Harvey flooding has continued to effect Water District operations. While we know that some of the increased costs of operation were the result of the flood and may not persist, it is

believed that our cost of operation will be higher in the future than we had experienced prior to the flood event. Costs of materials have increased sharply in the last two years, and it is suspected that they will not drop back to previous levels. Inflation, which has averaged about 2.011% per year over the last decade, constantly eats away at budget margins and has resulted in a 24.5% increase in costs of operation over the eleven years since the Water District had a rate increase for operational funding.

Proposed Fiscal Year 2019-2020 Annual Operating Budget

Using all available historical income and expense data, the District's staff has developed a proposed budget that predicts \$4,671,460 in spending (including the Revenue Note) and a need for \$4,671,460 in revenues to balance the budget as shown in the charts and tables in this document. As noted above, the District's sales of water and sewer services are down from previous years. To balance the 2019/2020 budget a rate increase for water and sewer utilities will be necessary.

Sincerely,



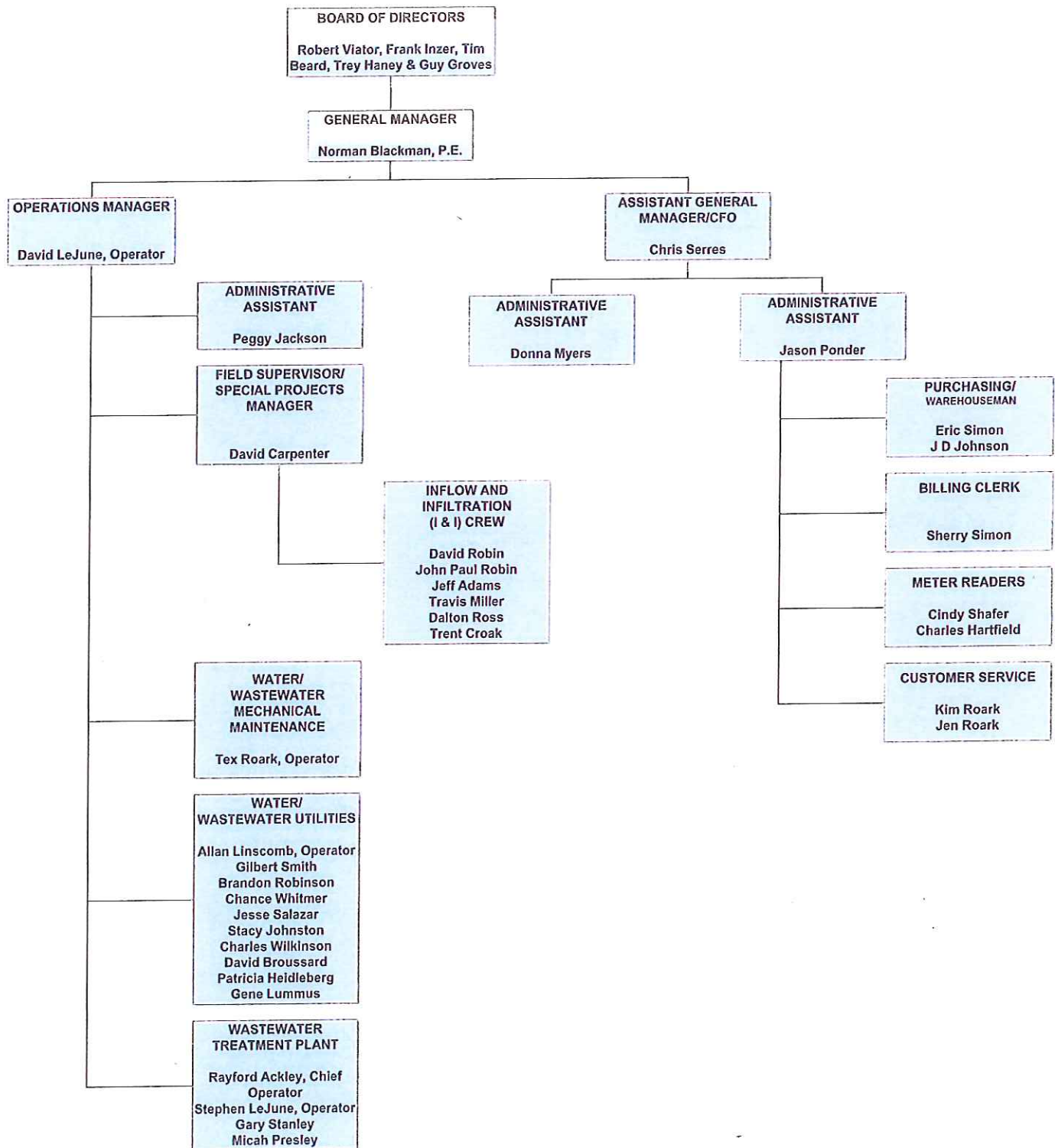
Norman Blackman
General Manager



Chris Serres
Assistant General Manager/CFO

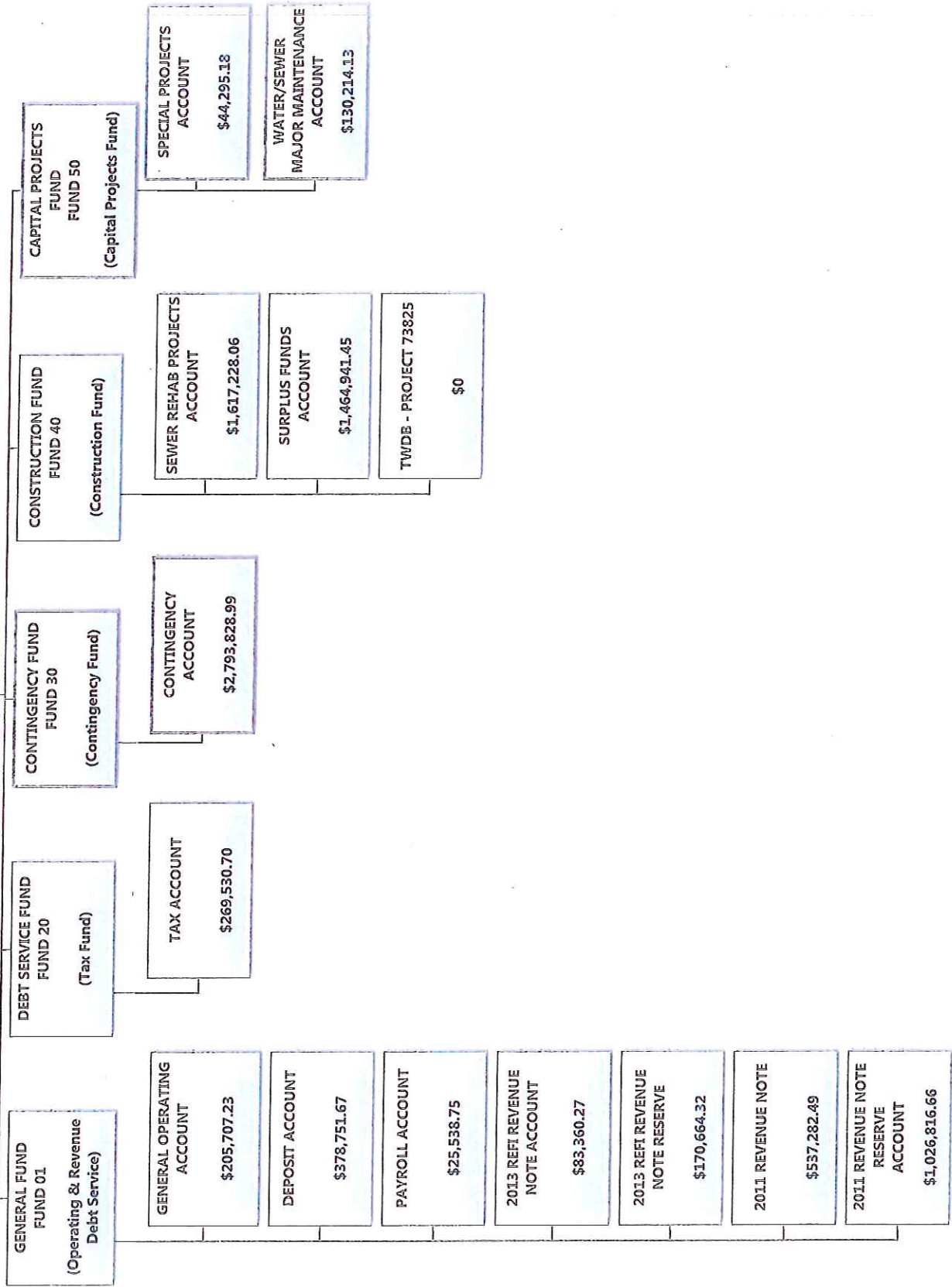
ORGANIZATIONAL CHART

ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1
ORGANIZATION CHART - 2019/2020 FISCAL YEAR



**DISTRICT
CHART OF FUNDS
WITH
ACCOUNT BALANCES**

DISTRICT FUNDS (@ MARCH 31, 2019)



**REVENUES
&
EXPENDITURES**

ANNUAL COMPARISONS FYE 2016 - FYE 2019 WITH CURRENT 2019-2020 BUDGET PREDICTIONS

REVENUES

[illegible]

REVENUES AND EXPENSES

[illegible]

REVENUES AND EXPENSES

ANNUAL COMPARISONS FYE 2016 - FYE 2019 WITH CURRENT 2019-2020 BUDGET PREDICTIONS

ACCT #	EXPENSES	2015-2016 ACTUAL	2015-2016 BUDGET	2016-2017 ACTUAL	2016-2017 BUDGET	2017-2018 ACTUAL	2017-2018 BUDGET	ACTUAL 2018-2019 @ 04/31/2018	2018-2019 BUDGET	2019-2020 BUDGET
5133-B	LPSS - MAINTENANCE/REPAIRS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
5135	INFLOW AND INFILTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,793	\$ 30,000	\$ 30,000
5136	METERS - PURCHASE OF	\$ 60,682	\$ 60,000	\$ 43,650	\$ 60,000	\$ 62,368	\$ 60,000	\$ 42,867	\$ 60,000	\$ 60,000
5137	CONTRACTS - OFFICE MAINTENANCE	\$ 8,209	\$ 30,000	\$ 28,725	\$ 30,000	\$ 25,220	\$ 35,000	\$ 31,927	\$ 25,000	\$ 30,000
5140	FUELS & LUBRICANTS	\$ 25,079	\$ 40,000	\$ 28,417	\$ 35,000	\$ 39,825	\$ 35,000	\$ 44,041	\$ 35,000	\$ 50,000
5141	BUILDING/SHOP MAINTENANCE	\$ 29,653	\$ 15,600	\$ 28,585	\$ 15,000	\$ 24,274	\$ 41,000	\$ 41,506	\$ 20,000	\$ 22,000
5143	CHEMICALS - WATER	\$ 26,163	\$ 25,000	\$ 24,729	\$ 30,000	\$ 11,088	\$ 25,000	\$ 13,228	\$ 15,000	\$ 20,000
5144	CHEMICALS-SEWER	\$ 9,072	\$ 8,000	\$ 7,560	\$ 10,000	\$ 4,536	\$ 10,000	\$ 4,990	\$ 5,000	\$ 5,000
5149	LAB EXPENSE	\$ 41,094	\$ 50,000	\$ 37,337	\$ 45,000	\$ 44,673	\$ 40,000	\$ 31,608	\$ 35,000	\$ 40,000
5152	OFFICE EXPENSE - GENERAL	\$ 36,376	\$ 35,000	\$ 30,120	\$ 35,000	\$ 32,227	\$ 35,000	\$ 37,591	\$ 30,000	\$ 30,000
5153	BANK CHARGES AND ADJUSTMENTS	\$ 320	\$ 2,000	\$ -	\$ 2,000	\$ 283	\$ 2,000	\$ 1,150	\$ 1,000	\$ 1,000
5155	POSTAGE	\$ 24,593	\$ 20,000	\$ 25,254	\$ 25,000	\$ 23,439	\$ 30,000	\$ 21,406	\$ 20,000	\$ 25,000
5158	PRINTING AND LEGAL NOTICES	\$ 6,225	\$ 5,000	\$ 10,813	\$ 6,000	\$ 9,374	\$ 6,000	\$ 6,878	\$ 6,000	\$ 6,500
5160	CREDIT BALANCE - CLEARING ACCOUNT	\$ 1,024	\$ 1,000	\$ 5,239	\$ 1,000	\$ 3,549	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
5161	SURETY BONDS	\$ 750	\$ 1,000	\$ 821	\$ 1,000	\$ 800	\$ 1,000	\$ 942	\$ 1,000	\$ 1,000
5163	CASUAL LABOR	\$ 12,265	\$ 15,000	\$ 12,000	\$ 15,000	\$ 17,503	\$ 15,000	\$ 15,292	\$ 15,000	\$ 20,000
5164	TELEPHONE/COMMUNICATIONS	\$ 27,277	\$ 35,000	\$ 28,878	\$ 30,000	\$ 30,645	\$ 30,000	\$ 27,018	\$ 35,000	\$ 35,000
5165	TRAVEL/TRAINING	\$ 15,487	\$ 15,000	\$ 4,462	\$ 15,000	\$ 11,060	\$ 10,000	\$ 10,080	\$ 10,000	\$ 10,000
5166	DUES/SUBSCRIPTIONS	\$ 9,362	\$ 12,000	\$ 9,896	\$ 12,000	\$ 9,802	\$ 12,000	\$ 11,126	\$ 10,000	\$ 10,500
5167	UTILITIES	\$ 232,072	\$ 250,000	\$ 232,928	\$ 225,000	\$ 217,712	\$ 230,000	\$ 185,249	\$ 220,000	\$ 220,000
5170	ELECTION EXPENSE	\$ -	\$ 5,000	\$ -	\$ -	\$ 207	\$ 5,000	\$ -	\$ -	\$ 5,000
5171	GARBAGE PICKUP	\$ 1,388	\$ 2,000	\$ 1,641	\$ 1,500	\$ 1,514	\$ 1,600	\$ 1,211	\$ 1,500	\$ 1,500
5172	TCEQ - PAYMENTS OTHER THAN PERMITS AND FEES	\$ 1,380	\$ 10,000	\$ 380	\$ 5,000	\$ -	\$ 2,000	\$ 3,300	\$ 1,000	\$ 3,500
5173	BAD DEBT EXPENSE	\$ 456	\$ -	\$ 252,955	\$ -	\$ 33,411	\$ -	\$ -	\$ -	\$ -
5174	SLUDGE DISPOSAL FEE	\$ 38,187	\$ 25,000	\$ 34,292	\$ 37,000	\$ 35,245	\$ 30,000	\$ 37,545	\$ 35,000	\$ 40,000
5175	RAILROAD EASEMENTS	\$ 3,136	\$ 3,000	\$ 3,221	\$ 3,000	\$ 2,281	\$ 3,000	\$ 3,876	\$ 3,000	\$ 3,500
5176	EMPLOYEE UNIFORM EXPENSE	\$ 10,271	\$ 10,000	\$ 12,064	\$ 10,000	\$ 14,101	\$ 15,000	\$ 15,109	\$ 15,000	\$ 16,000
5177	INSURANCE - LIABILITY/PROPERTY	\$ 48,880	\$ 50,000	\$ 49,784	\$ 50,000	\$ 53,731	\$ 50,000	\$ 63,354	\$ 55,000.00	\$ 55,000
5179	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5181	TOOLS (SMALL)/OTHER EQUIPMENT	\$ 8,876	\$ 15,000	\$ 10,196	\$ 10,000	\$ 19,694	\$ 15,000	\$ 24,100	\$ 15,000	\$ 20,000
5184	OFFICE EQUIPMENT & SOFTWARE	\$ 35,244	\$ 35,000	\$ 4,805	\$ 35,000	\$ 12,730	\$ 10,000	\$ 23,655	\$ 15,000	\$ 15,000

REVENUES AND EXPENSES

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