

## Regular Meeting

April 19, 2021 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Frank Inzer.....	President
Tim Beard.....	Vice President
Trey Haney.....	Secretary
Guy Groves.....	Director
Kelly Brewer.....	Director
Chris Serres.....	General Manager
David LeJune.....	Operations Manager

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

### **CALL MEETING TO ORDER**

President Inzer called the meeting to order at 5:30 pm.

### **ANNOUNCE THE PRESENCE OF A QUORUM**

President Inzer announced the presence of a quorum with all Board Members being present.

### **STAFF PRESENT**

Chris Serres, General Manager, David LeJune, Operations Manager, Kim Roark, Administrative Assistance, and Larry Hunter, Attorney.

### **OTHERS PRESENCE**

Jeff Scogin, LJA Engineering and Andrew Freeman, SAMCO, Financials.

### **INVOCATION AND PLEDGES**

The Invocation was given by Vice President Beard and the Pledges were led by Director Groves.

### **MEETING MINUTES**

#### 1. Citizen comments.

There were no citizen comments.

2. Presentation to Robert L. Viator, Jr. of a plaque honoring his father, Robert L. Viator, Sr., for over 18 years of dedicated public service to the citizens and staff of Orange County Water Control & Improvement District No. 1 as a member and past President of the Board of Directors.

President Frank Inzer presented Robert L. Viator, Jr. with a plaque in honor of the years his dad, Robert L. Viator, Sr., served on the Orange County Water Control & Improvement District No. 1's Board of Director's as Director and President of the Board and commended the dedication shown to the citizens and staff by his dad.

3. Consideration and possible action regarding LJA Engineering, Inc. Monthly Status Report concerning ongoing District projects.

Jeff Scogin, LJA Engineering Inc. presented LJA's monthly statue report as follows:

**6560D – SURPLUS FUNDS SANITARY SEWER SYSTEM IMPROVEMENTS  
PROJECT (Contract No. 4 – Sanitary Sewer Lift Station Rehabilitation Project)**

There is no invoicing during this period for this project. The plans are near completion except for the electrical. This Sanitary Sewer Lift Station project was included in the CDBG Mitigation grant application. Once we hear we will update.

**Well Site #5 – Ground Storage Tank Replacement Project**

This project was completed, a final walk through was done on April 7,2021.

**6560E- SURPLUS FUNDS WATER AND SEWER SERVICE EXTENSIONS  
PROJECT (Contract No. 3 - Water and Sanitary Sewer Service Extensions Project)**  
No work was completed at this time.

**SANATARY SEWER LIFT STATION RESTORATION PROJECT:**

On March 25, 2021 LJA Engineer's electrician met with the District to review, Sub-plans and are currently wrapping up and making final changes to the plan. When completed we will be submitting these plans to the TWDB.

A motion was made by Director Groves and was seconded by Director Brewer to accept the monthly status report from LJA Engineering Inc. as presented. All Voted Aye.

4. Consideration and possible action regarding approval of LJA Engineering, Inc. monthly invoices for District projects as listed: Invoice No. 202104828 in the amount of \$8,282.18 for Project No. B877-1006 – Well Site 5 GST Replacement Project and Invoice No. 202105401 in the amount of \$914.00 for Project No. B877-6282 – General Services for a Grand Total of \$9,196.18.

A motion was made by Director Groves and seconded by Director Brewer to approve payment of Invoice No 202104828 in the amount of \$8,282.18 for project No B877-1006 - Well Site 5 GST Replacement Project and Invoice No 202105401 in the amount of \$914.00 for Project No B877-6282- General Services for Grand Total of \$ 9,196.18. All Voted Aye.



5. Consideration and possible action regarding payment request of MK Constructors Monthly Estimate No. 5 – Ground Storage Tank Replacement Project in the amount of \$121,725.70

A motion was made by Vice President Beard and seconded by Director Brewer to approve payment of Estimate No 5 for Ground Storage Tank Replacement Project in the amount of \$121,725.70. All Voted Aye.

6. Consideration and possible action to approve the Certificate of Construction Completion for the Well Site No. 5 Ground Storage Tank Replacement Project.

A motion was made by Director Groves and seconded by Vice President Beard to accept the Certificate of Construction Completion for the Well Site No 5. Then a brief discussion was held, and it was decided on to Table this item. Then a motion was made by Director Groves and seconded by Secretary Haney to withdraw their motion to table this item provided there is no notices of unpaid liens. All Voted Aye.

7. Consideration and possible action regarding payment request of MK Constructors Monthly Estimate No. 6 and Final with Release of Retainage for Well Site 5 – Ground Storage Tank Replacement Project in the amount of \$22,175.80.

A motion was made by Secretary Haney and seconded by Director Groves to table Payment for Estimate No 6 and final release of retainage until next Board Meeting. All Voted Aye.

8. Consideration and approval of an Order by the Board of Directors of the Orange County Water Control and Improvement District No. 1 authorizing the issuance of "Orange County Water Control and Improvement District No. 1 Revenue Refunding Bonds, Series 2021"; providing for the payment of the principal of and interest on the bonds by a first and prior lien on and pledge of the pledged revenues of the District's waterworks and sewer system; authorizing the execution of any necessary engagement agreement with the District's financial advisors; and providing for an effective date.

A motion was made by Director Groves and was seconded by Director Brewer to adopt an Order authorizing the issuance of "Orange County Water Control and Improvement District No. 1 Revenue Bonds, Series 2021. All Voted Aye

President Inzer called a recess at 6:25 p.m.

The regular meeting was reconvened at 7:03 p.m.

9. Consideration and possible action regarding approval/amendments of the minutes of the March 15, 2021 Regular Board Meeting.

A motion was made by Director Brewer and seconded by Secretary Haney to approve the minutes of the March 15, 2021 meeting. All Voted Aye

10. Board Member comments.

Director Groves expressed his gratitude to Director Kelly for agreeing to serve as a Board Member of Orange County Water Control & Improvement District No. 1.

Vice President Beard inquired about the property located @ Brookhollow and if the District had ever sold the piece in question. Chris stated that the interested party did not follow through with their inquiry. She then added that we do have another request from Mr. DeLeon to buy a portion of that property that housed the old Well site. Chris also said the property was only valued at about \$690.00.

President Inzer inquired about the N 105 Line Extension project. David LeJune responded that there are still a couple of long bores that need to be made before the line extension can be completed.

President Inzer also ask about the status of the TTHM Reduction Project. Chris stated that she had just filed for another year and a one-half extension to give us time to promote the introduction of chloramines at each of the Well sites. She stated that a timeline and proposals of the chloramine project was submitted with the extension request.

11. Consideration and possible action regarding adopting **Local Option Property Exemptions** for the **2021 Tax Year**.

Chris stated that it is once again time to adopt Local Option Property Exemptions and recommended that the Board adopt the same Exemptions that was adopted in previous years - \$10,000.00 for over 65 years of Age and \$5,000.00 Disability.

A motion was made by Vice President Beard and seconded by Director Brewer to adopt the Local Option Property Exemptions as Presented. All Voted Aye.

12. Consideration and possible action regarding a proposal in the amount of **\$32,000.00** from **Layne Company** to pull and reset the pumping equipment at **Well No. 7** in order to perform a camera survey.

Chris Serres and David LeJune informed the Board that a decrease in specific capacity at Well No. 7 is concerning and is the cause for the request to have Well No. 7 camera surveyed. The \$32,000 request is for the TV and Surveying of the screens as well as pulling and resetting the equipment. Additional work that may need to be performed will be invoiced separately.

A motion was made by Vice President Beard and seconded by Director Groves to approve payment to Layne Company in the amount of \$32,000.00 to pull and reset the pumping equipment and to perform a camera survey with an additional \$10,000.00 window if needed. All Voted Aye.

13. Consideration and possible action regarding General Manager's monthly status and financial report.

Chris Serres, General Manager, presented the Board with the Managers Monthly Status and Financial Report stating that all accounts are balanced for the month of March 2021. Chris pointed out that billing was up substantially from last month and is attributed to all the burst water pipes that occurred during the freeze. We have already given \$14,009.00 worth of adjustments and expect more requests in the following weeks.

David LeJune presented the Field Report as follows:

33,519,000 gallons of water pumped into the system

30,737,000 gallons of water were accounted for

8.30% of water pumped into the system in unaccounted for



382 Workorders -Water

75 Workorders – Sewer

LPSS Alarms – 4 Service Fees were charged

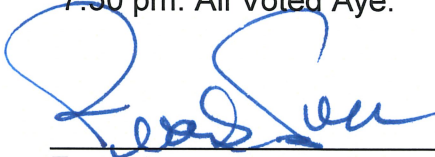
A motion was made by Director Groves and was seconded by Director Brewer to accept the General Manager's Monthly Status and Financial Report as presented. All Voted Aye.

14. Consideration and possible action regarding payment of the District's monthly bills.

A motion was made by Vice President Beard and was seconded by Secretary Haney to approve payment of monthly invoices as presented. All Voted Aye.

15. Adjournment.

A motion was made by Director Brewer and seconded by Secretary Haney to Adjourn at 7:50 pm. All Voted Aye.



Frank Inzer, President



Trey Haney, Secretary

