

**MINUTES OF
MEETING**

Special Meeting Minutes

AUGUST 6, 2020 – 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator.....	President
Frank Inzer.....	Vice President
Tim Beard.....	Secretary
Trey Haney.....	Director
Guy Groves.....	Director
Chris Serres.....	General Manager
David LeJune.....	Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL MEETING TO ORDER

President Viator called the meeting to order at 5:38 p.m.

ANNOUNCE THE PRESENCE OF A QUORUM

President Viator announced the presence of a quorum with the following Board Members present: President Viator, Vice President Inzer, Secretary Beard, Director Groves and Director Haney.

STAFF PRESENT

Chris Serres, General Manager, Donna Myers, Administrative Assistant, and Larry Hunter, Attorney, were present.

OTHERS PRESENT

None

INVOCATION AND PLEDGES

President Viator call for a moment of silent prayer.

MEETING MINUTES

1. Citizen Comments

None.

2. Consideration of and possible action awarding Contract for Professional Engineering Services to assist the District in its application and project implementation of one or more contracts, if awarded, from the CDBG-MIT of the Texas General Land Office (GLO) for various projects throughout the District.

Chris Serres stated that we received 5 requests and the recommendation for engineering services is LJA Engineering, Inc, based on their score and qualifications.

A motion was made by Director Groves and second by Secretary Beard to award the Contract for professional engineering services to LJA Engineering, In. All Voted Aye.

3. Consideration of and possible action awarding Contract for Professional Administration Services to assist the District in its application and project implementation of one or more contracts, if awarded, from the CDBG-MIT of the Texas General Land Office (GLO) for various projects throughout the District.

Chris Serres stated that there were two (2) requests received and based on the score and qualifications it is recommended that Traylor & Associates, be awarded the contracts.

A motion was made by Vice President Inzer and seconded by Director Haney to approve Traylor and Associates for Professional Administrative Services contract. All Voted Aye.

4. Adjournment.

A motion was made by Vice President Inzer and seconded by Secretary Beard to adjourn at 5:45 p.m. All Voted Aye.



Robert L. Viator, Sr., President



Tim Beard, Secretary