

**MINUTES OF  
MEETING**

**Special Meeting Minutes**

November 6, 2018– 5:30 p.m.

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Robert Viator.....	President
Frank Inzer.....	Vice President
Tim Beard.....	Secretary
Trey Haney.....	Director
Guy Groves.....	Director
Norman Blackman.....	General Manager
David LeJune.....	Operations Manager

*In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.*

*Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.*

*The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.*

**CALL MEETING TO ORDER**

President Viator called the meeting to order at 5:30 p.m.

**ANNOUNCE THE PRESENCE OF A QUORUM**

President Viator announced the presence of a quorum with all members present.

**STAFF PRESENT**

General Manager Norman Blackman, Finance Director Chris Serres, and Operations Manager David LeJune were present. Larry Hunter, the District's attorney was also present.

**OTHERS PRESENT**

Pat O'Neill and Jeremy Triska of Wathen, Deshong and Junckner, Certified Accountants and Ernest Bayard were present.

**INVOCATION AND PLEDGES**

Secretary Beard led the invocation and Director Groves led the pledges.

## MEETING AGENDA

---

### 1. Citizen comments.

Ernest Bayard was curious about the section of Archie St. that was repaved. He wanted to thank the District for how well it was repaved.

### 2. Consideration and possible action approving the 2017/2018 Audit as prepared and presented by Wathen, DeShong, Junckner, LLP, Certified Accountants.

Vice President Inzer reported that the auditors had gone over all the books for the past year and all the money is accounted for and was spent in a judicial manner. The biggest issue they were looking at is the effects Harvey had on us and the cost.

Jeremy Triska pulled out excerpts of the book and presented his report. The statements all report that all reporting is done in accordance to the requirement by the government. There were no instances of non-compliance. Jeremy Triska reported on all the funds and their standings.

Director Haney asked what net pension assets are. They are required to report on any retirement or pension plan. There are 3 sections – inflow, outflow and asset or pension liability. It is in relation to the pension and how much is overfunded or underfunded.

President Viator asked Norman Blackman and Chris Serres if they were satisfied with the audit and both stated yes.

Larry Hunter stated that on page 7 - change in net position on revenues that a significant portion, 30 per cent comes from water and sewer services and that about 47 percent comes from taxes and asked for an explanation of where the other portion of these changes comes from. Jeremy Triska stated that the bulk of it comes from the revenue note collection; the rest is insurance, grants, and miscellaneous income.

A motion was made by Secretary Beard and seconded by Director Groves to approve the 2017/2018 Audit as presented by Jeremy Triska and Pat O'Neill. All Voted Aye.

### 3. Consideration and possible action regarding the selection of a health insurance policy for Orange County Water Control & Improvement District employees.

Director Haney explained what the renewal with Humana would be for 12/01/2018 and that it would go from \$685.92 per employee per month to \$745.17 per employee per month. They decided to look at some alternate plans. The insurance agent recommended Blue Cross Blue Shield and in looking at it they decided possibly to offer multiple plans instead. Not all employees would fit the same plan, so they set an amount of \$686.00 per employee per month and if the employee chose the Gold Plan they would have to pay the additional premiums out of their pocket. The difference between the Silver Plan and the set premium would be \$23.00 per employee per month savings which would go into a Health Reimbursement Arrangement (HRA) to be used as part of the out-of-pocket towards the deductible. Then on the Blue Cross Advantage HMO, if they chose this plan there is about a \$223.00 savings so essentially about \$100.00 would go into a Health Savings Account (HSA) and \$100.00 would go into an HRA account.



The HSA is the employee's money to be used for medical items (medicine; braces; etc.). The HRA is the District is going to buy down their deductible at a lower cost. Basically, with the Silver Plan it would bring the deductible down to \$3,000.00. It depends on what plan the employees choose.

A motion was made by Director Haney and seconded by Director Groves to accept the recommendation of the insurance committee to offer three (3) alternative health insurance choices. All Voted Aye.

4. Consideration and possible action approving a Compromise and Settlement Agreement and the form of a Release of Statutory Lien Claim concerning a statutory lien claim for unpaid sanitary sewer utility services furnished to 2780 Baywood when owned by a former Water District customer, said proposed settlement agreement being between Orange County Water Control & Improvement District No. 1 and the new owners of said property, Mr. Henry A. Norris, Sr. and Mr. Henry A. Norris, Jr., to repair the LPSS located at Lott Street and Baywood and to pay \$3,500.00 to satisfy the lien and to restore full sewer service at that location.

A motion was made by Secretary Beard and seconded by Director Haney to approve the Compromise and Settlement Agreement and the form of a Release of Statutory Lien Claim for unpaid sanitary sewer utility services furnished to 2780 Baywood with Mr. Henry A. Norris, Sr. and Mr. Henry A. Norris, Jr. All Voted Aye.

5. Consideration and possible action regarding a proposed Bank Depository Agreement between Orange County Water Control & Improvement District No. 1 and First Financial Bank.

The staff recommends accepting the Depository Agreement.

A motion was made by Director Groves and seconded by Secretary Beard to approve a proposed Bank Depository Agreement between the District and First Financial Bank with a 2% cap on interest paid and no fees, 2-year term with one-year extensions. All Voted Aye.

6. Consideration and possible action approving the Recommendation of Award of bid for the City of Vidor Sanitary Sewer Service Line Replacement Grant Project CDBG No. 7217480 to Jet Aeration of Texas, LLC.

Norman Blackman explained the letter from LJA Engineering concerning the bids for the project and the recommendation of the staff is to approve the award of the bids to Jet Aeration for the City of Vidor Grant Project.

A motion was made by Director Haney and seconded by Director Groves to approve the Recommendation of Award of bid for the City of Vidor Grant Project to Jet Aeration. All Voted Aye.

7. Consideration and possible action to select a contractor for the Entrance Drive Repaving Project.

Norman Blackman presented diagrams of proposed entrance driveway repaving project outlining the District's expectations regarding construction. Norman Blackman contacted 4 contractors for quotes/proposals. Gulf Coast sent a proposal of \$52,500.00

for the repaving. Norman Highway Constructors, Inc. bid \$33,524.00. L.D. Construction (Keith) offered an alternative method for repairing entrance drive but he could not offer a proposal as his company cannot take on the project at this time. Kriston Construction bid \$48,044.00 for basic repairs and \$28,000.00 for alternate repairs.

A motion was made by Director Haney and seconded by Vice President Inzer to approve Norman Highway Constructors, Inc. to repave the entrance driveway, with flexible proposals and with the authority of adding headwall over the culverts if economically feasible. All Voted Aye.

8. Consideration and possible action regarding the General Manager's monthly status report.

Norman Blackman announced to the Board that our Thanksgiving Dinner will be Thursday, November 15, 2018 at 12 noon.

9. Adjournment.

A motion was made by Vice President Inzer and seconded by Director Haney to adjourn at 6:50 p.m.



Robert L. Viator, Sr., President



Tim Beard, Secretary

