

MEETING MINUTES

Special Meeting Minutes

July 26, 2016– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator.....	President
Frank Inzer.....	Vice President
Tim Beard.....	Secretary
Trey Haney.....	Director
Guy Groves.....	Director
Norman Blackman.....	General Manager
David LeJune.....	Operations Manager

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Announce the presence of a Quorum.

President Robert Viator announced a quorum present and called the meeting to order at 5:30 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

Vice President Inzer offered the invocation and Director Haney led in the Pledge of Allegiance and the Texas Pledge.

MEMBERS PRESENT

President Robert Viator, Vice President Frank Inzer, Secretary Tim Beard, Director Trey Haney, and Director Guy Groves.

MEMBERS ABSENT

STAFF PRESENT

Norman Blackman, General Manager, Larry Hunter, Attorney, David LeJune, Operations Manager and Chris Serres, Finance Director.

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1. Citizen Comments.

President Viator called for any comments from Citizens.

There were no comments.

2. Consideration and possible action regarding the approval of Anthony Bennett Consulting monthly Invoice Number 201600018 for TTHM Professional Consulting in the amount of \$2,551.25.

Norman Blackman, General Manager, briefed the Board Members on the invoice from Anthony Bennett stating that this invoice does appear to be unusually high, however, this invoice reflects Mr. Bennett's time spent in attendance at a lengthy meeting with District Staff and with the manufacturer's representative from Carbon Air. Also, this invoice represents Mr. Bennett's time spent working on the CT tank size which has turned out to be a complex job determining the size. Mr. Blackman then stated that he does recommend payment of Invoice Number 201600018 in the amount of \$2,551.25.

A motion was made by Director Groves and seconded by Director Haney to approve payment of Anthony Bennett Consulting Invoice Number 201600018 for TTHM Professional Consulting in the amount of \$2,551.25. All Voted Aye.

3. Consideration and possible action regarding awarding Construction Contract for the Orange County Water Control & Improvement District No. 1 2016 Water System Improvements – Contract 1 – Water Line Improvement Project.

Jeff Scogin of LJA Engineering presented a bid tabulation letter to the Board of Directors outlining the bids received for the 2016 Water System Improvements – Contract 1 – Water Line Improvement Project.

Norman Blackman, General Manager, gave an overview of the letter with regards to the bids received. He stated that the low bidder for this project is McInnis Construction, Inc. He reported that District Staff, a representative from McInnis Construction, and a representative from Jerry Walley Construction Company (a subcontractor for McInnis Construction, Inc.) met that day (July 26, 2016). He reminded the Board that McInnis Construction, Inc., along with Jerry Walley Construction, were the contractors that installed water lines from Well 5 to Well 7 and, that Jerry Walley had teamed up with Placo Construction in 2012 to install the 2 mile section of that same line from Well 4 to Well 5. He stated that the District has had a lot of experience with Jerry Walley Construction and previous experience with McInnis Construction, Inc. during construction of the 16" water line. He then stated that the purpose of the meeting was to clarify what McInnis Construction, Inc. and Jerry Walley Construction's intent and plans are regarding the nature of the project which will be more complex than projects that these two contractors have done prior for the District. The contractors assured the District Staff that they will be using maximum directional drilling. He then informed the Board that after a full review of the bids, and assurances that resulted from the meeting, he, the District's attorney, and the engineers feel

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that everything is in order and that they are recommending awarding the contract to McInnis Construction, Inc. who presented the low bid for this project.

A motion was made by Secretary Beard and was seconded by Director Groves to award the construction contract for the 2016 Water System Improvements – Contract 1 – Water Line Improvements Project to McInnis Construction, Inc. All Voted Aye.

4. A motion was made by Vice President Inzer and seconded by Director Groves to adjourn the Special Board Meeting at 5:56 p.m. All Voted Aye.

Robert Viator

Robert Viator, President

Tim Beard

Tim Beard, Secretary