



## Meeting Minutes

October 15, 2012– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room  
460 E Bolivar Street, Vidor, Texas

Robert Viator .....	President
Billy Perkins .....	Vice-President
Tim Beard .....	Secretary
Percy Foreman .....	Director
Frank Inzer .....	Director

### Orange County Water Control Staff Present:

Darlene Jackson .....	General Manager
David LeJune .....	Operations Manager
Karen Sampson .....	Office Manager
Chris Serres .....	Financial Director

Others present: Larry Hunter, Provost Umphrey Law Firm; Phillip Hotzen, and Norman Blackman, Carroll & Blackman Consulting Engineers, Inc.; Calvin Prosen, Arceneaux & Gates Consulting Engineers, Inc.; George Garza, Vidor Vidorian; Delane & Ina Lear, 1180 Kenwood; Ernest Bayard, M&E Farm.

### CALL TO ORDER

Announce the presence of a Quorum.

Robert Viator, President of the Board, called the meeting to order at 5:30 P.M., with a quorum present.

### INVOCATION & PLEDGE OF ALLEGIANCE

Percy Foreman offered the invocation and Tim Beard led the Pledges

### CITIZEN COMMENTS

Delane Lear of 1180 Kenwood, Vidor, Texas, asking for a status update on the Property tax issue addressed last month, concerning the Property owners on Kenwood that pay District Property taxes, but, do not have our services. President Viator assured Mr. Lear that our District Legal Counsel, Larry Hunter, was researching the issue. Mr. Viator stated that Mr. Hunter was running late, and, as soon as he arrived, the Board would ask for a status update.

1. Consideration of approval/amendments to the minutes of the September 17, 2012 regular meeting.

A motion was made by Tim Beard and was seconded by Percy Foreman to approve the minutes of the September 17, 2012 Board Meeting as presented. All voted aye.

2. Consideration of District Manager's monthly status and financial report.  
Darlene Jackson presented the Financial reports of the District. Mr. Viator asked about the contingency account and if it was we still had money that was to be refunded. Mr. Foreman asked if the electronic read meters were all in, Ms. Jackson stated that the employee that was installing the meters had some personal issues to attend to, and, the meters were put on hold at this time. Asked about a contractor, Ms. Jackson stated that she did not want to contract the installation of meters, based on prior experience. The contractors do not seem to be as particular in the placement of the meters. We have about 60% of the meters installed.

Ms. Jackson went on to present the Field and LPSS reports. Mr. Viator asked that a new column be added to show the newly installed LPSS units.

A motion was made by Percy Foreman and seconded by Frank Inzer to approve the monthly status and financial report as presented by Darlene Jackson. All voted aye.

3. Consideration of payment of the District's monthly bills.

A motion was made by Billy Perkins and seconded by Percy Foreman to approve the payment of District bills as presented. All voted aye.

4. Consideration of Carroll & Blackman, Inc.'s monthly status report concerning ongoing District projects.

Phillip Hotzen of Carroll and Blackman, Inc presented the status report on District projects. Mr. Hotzen explained the progress pictures of the ongoing Sewer treatment plant project

5. Consideration of approval of Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice #19482 for Wastewater Treatment Plant in the amount of \$6,064.00; Invoice #19483 for Sanitary sewer collection system rehabilitation, in the amount of \$40,194.00; **for a sub-total of \$46,258.00**; Invoice #19476 for Well #4 repair, in the amount of \$2,133.00; for a total of **\$48,391.00**.

A motion was made by Tim Beard and seconded by Frank Inzer to approve items 4 & 5 together. The motion included approving the Carroll and Blackman, Inc., monthly invoices for District projects as listed: Invoice #19482 for Wastewater Treatment Plant in the amount of \$6,064.00; Invoice #19483 for Sanitary sewer collection system rehabilitation, in the



amount of \$40,194.00; **for a sub-total of \$46,258.00**; Invoice #19476 for Well #4 repair, in the amount of \$2,133.00; for a total of **\$48,391.00** as presented. All voted aye.

6. Consideration of request for payment on Estimate #23 from Allco, Ltd., in the amount of \$231,488.97, for Construction Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant.

A motion was made by Frank Inzer and seconded by Tim Beard to approve the request for payment on Estimate #23 from Allco, Ltd., in the amount of \$231,488.97, for Construction Contract TWDB No. 72129-SRF-3358-02 – Waste Water Treatment Plant as presented. All voted aye.

7. Consideration of request for payment on Estimate #1 from Placo, Ltd., in the amount of \$58,589.20, for work performed on the Water Well #4 Ground Storage Rehabilitation project.

A motion was made by Billy Perkins and seconded by Frank Inzer to approve payment on Estimate #1 from Placo, Ltd., in the amount of \$58,589.20, for work performed on the Water Well #4 Ground Storage Rehabilitation project. All voted aye.

8. Consideration of Arceneaux & Gates Consulting Engineers, Inc., monthly status Report on water well project.

A motion was made by Billy Perkins and seconded by Percy Foreman to approve the Arceneaux & Gates Consulting Engineers, Inc., monthly status Report on water well project as presented by Calvin Prosen. All voted aye.

9. Consideration of Arceneaux & Gates Consulting Engineers, Inc. monthly invoices: Invoice #13668, in the amount of \$11,150.00, and Invoice #13669, in the amount of \$10,710.00 for Water Well #7 Project, for a total of **\$21,860.00**.

Motion by Tim Beard and seconded by Percy Foreman to approve the Arceneaux & Gates Consulting Engineers, Inc. monthly invoices: Invoice #13668, in the amount of \$11,150.00, and Invoice #13669, in the amount of \$10,710.00 for Water Well #7 Project, for a total of **\$21,860.00** as presented. All voted aye.

10. Consideration of Pay Estimate No. 2 for Water Line Extension, Contract 4, in the amount of \$173,169.30, to Placo, Ltd.

A motion was made by Frank Inzer and seconded by Percy Foreman to approve Pay Estimate No. 2 for Water Line Extension, Contract 4, in the amount of \$173,169.30, to Placo, Ltd, as presented. All voted aye.

11. Consideration of Change Order #2 & FINAL, for J&S Water Wells, Water Well #7 Test Hole(s) & Test Well(s), Contract #1, in the amount of \$2,400.00.

A motion was made by Tim Beard and seconded by Percy Foreman to approve Change Order #2 & FINAL, for J&S Water Wells, Water Well #7 Test Hole(s) & Test Well(s), Contract #1, in the amount of \$2,400.00 as presented. All voted aye.

12. Consideration of Pay Estimate No. 4 for Water Well #7 Test Hole(s) & Test Well(s), Contract #1, in the amount of \$9,450.00, to J&S Water Wells.

A motion was made by Tim Beard and seconded by Frank Inzer to approve Pay Estimate No. 4 for Water Well #7 Test Hole(s) & Test Well(s), Contract #1, in the amount of \$9,450.00, to J&S Water Wells as presented. All voted aye.

13. Consideration of Pay Estimate No. 5 & Final for Water Well #7 Test Hole(s) & Test Well(s), Contract #1, the release of retainage for Contract 1, in the amount of \$22,888.10, to J&S Water Wells.

A motion was made by Billy Perkins and seconded Frank Inzer to approve Pay Estimate No. 5 & Final for Water Well #7 Test Hole(s) & Test Well(s), Contract #1, the release of retainage for Contract 1, in the amount of \$22,888.10, to J&S Water Wells as presented. All voted aye.

14. Adjournment

A motion was made by Billy Perkins and seconded by Frank Inzer to adjourn the meeting. All voted aye.

Meeting adjourned at 7:45 P.M.



Robert Viator, President



Tim Beard, Secretary