

BOARD OF DIRECTORS

NOTICE OF MEETING

Meeting Agenda

February 17, 2014– 5:30 pm

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert ViatorPresident
Billy Perkins Vice-President
Tim Beard Secretary
Percy Foreman Director
Frank Inzer Director

Norman Blackman General Manager
David LeJune Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

MEETING AGENDA

1. Citizen comments.
2. Consideration and possible action regarding Carroll & Blackman, Inc.'s Monthly Status Report concerning ongoing District projects.

3. Consideration and possible action regarding approval of Carroll and Blackman, Inc., monthly invoices for District projects as listed:

Invoice #20479 for Contract B – Cloverleaf and Tiger Lake Lift Station/Force Main in the amount of \$5,730.00; Invoice #20480 – Contract C – Sanitary Sewer Collection System Rehabilitation in the amount of \$26,148.00; Invoice #20481 for general services regarding IH 10 Crossing traffic Control Plan in the amount of \$4,126.92; for a Grand Total of **\$36,004.92.**

4. Consideration and possible action regarding the request for payment on Estimate #40 from Allco, Ltd., in the amount of \$8,250.00 for Construction Contract TWDB No. 72129-SRF-3358-02 – Contract A Wastewater Treatment Plant.
5. Consideration and possible action regarding the request for payment on Estimate #16 from Allco, Ltd., in the amount of \$137,635.32 for Construction Contract TWDB No. 72129-SRF-3358-02 – Contract B - Cloverleaf & Tiger Lake Lift Stations and Force Mains.
6. Consideration and possible action regarding the request for payment on Estimate #5 from T. Construction LLC., in the amount of \$377,711.94 for Construction Contract TWDB No. 72129-SRF-3358-02 – Contract C – Sanitary Sewer Rehabilitation Project.
7. Consideration and possible action regarding approval of revised District Boundary Map and Legal Description to reflect the acceptance of three additional tracts of land into the District during the 2013 calendar year.
8. Consideration and possible action regarding authorizing the development of a Geographical Information System (GIS) for the District through the cooperation of a GIS consultant with District personnel, and to authorize Carroll & Blackman, Inc (CBI) to serve as the GIS consultant through the District's existing General Service Agreement with CBI at an estimated cost of approximately \$30,000.
9. Consideration and possible action regarding Arceneaux & Gates Consulting Engineers, Inc. Monthly Status Report on Water Well, Elevated Tank, and Transmission Lines Projects.
10. Consideration and possible action regarding Arceneaux & Gates Consulting Engineers, Inc. monthly invoices: Invoice # 14204 in the amount of \$14,280.00 for Water Well #7 Project.
11. Consideration and possible action regarding the request for payment of Estimate #10 for Contract No. 2 - Water Well #7 in the amount of \$49,221.31, to T.Johnson Industries, Inc.
12. Consideration and possible action regarding approval of Change Order No. 02 to OCW-012 - Contract #2, Water Well No. 7 Production Facilities Project for the addition of steel piping supports above ground and concrete foundation pads below

ground to provide enhanced support for the high service pumps and suction and discharge piping headers, in the amount of \$13,916.79.

13. Consideration and possible action regarding the request for payment of Estimate #7 for Contract No. 3 – 500,000 gallon Elevated Storage Tank in the amount of \$26,100.00 to Landmark Structures LLP.
14. Consideration and possible action regarding approval and/or confirmation of revision of previous approval for Change Order No. 1 to OCW-012 Contract #3, the 500,000 Gallon Elevated Storage Tank Project providing for an increase in tank height, an increase in tank head range, a decrease in piping size from 16” to 12” for yard and elevated tank piping, and the addition of District name to be painted on tank in, the amount of \$1,871.00, in lieu of the amount of \$14,530.00 approved on February 18, 2013.
15. Consideration and possible action regarding the request for payment of Estimate No.5 for Contract No. 5 –Water Line Extension (FM 1132/Hwy 12) in the amount of \$16,354.92 to McInnis Construction
16. Consideration and possible action regarding suspending contract time on Contract 5 Water Line Extension (FM 1132/Hwy 12) to allow for resolution of problems with crossing of the Citgo and Targa pipelines along the route of the new 16” water transmission line.
17. Consideration and possible action regarding acquisition of two easements from private land owners for re-routing of the 16” Water Transmission line currently under construction due to problems with crossing two petroleum pipelines in the Hwy 12 R.O.W. near the intersection with Burt Street.
18. Consideration and possible action regarding submittal of Escrow Release Application #2 to TCEQ for release of \$7,248,300 of the District’s \$14,000,000 Water and Sewer Bond Issue from our escrow account to our construction account.
19. Consideration and possible action regarding the General Manager’s monthly status and financial report.
20. Consideration and possible action regarding acceptance of an Agreed Enforcement Order from TCEQ for effluent violations at Cloverleaf Wastewater Treatment Plant and paying a fine of \$2,900.00.
21. Consideration and possible action regarding General Manager’s request to change the method of providing for Manager’s transportation for District business from a furnished District car to a car allowance, and to authorize Manager to dispose of 2010 Ford Fusion and 2006 Ford Taurus by appropriate sales or trade-in on a new pickup truck.
22. Consideration and possible action on request for sewer service to Sugar Pines Mobile Home Park located on West Circle Drive.

23. Consideration and possible action regarding setting a date and time for a Workshop Meeting to discuss topics including, but not limited to, development of policies for extending water/sewer services to unserved areas within and outside District boundaries, revisions to personnel policies, and policy for water turn ons for landlord temporary use.
24. Consideration and possible action regarding the approval/amendments to the minutes of the January 20, 2014 regular meeting and the February 3, 2014 workshop.
25. Consideration and possible action regarding the payment of the District's monthly bills.
26. Board Members comments.
27. Adjournment

Posted this the _____ day of February 2014 at _____ o'clock _____.m. in the lobby of and on the front door of the Administrative Office of said District.

Norman Blackman, General Manager

<p>This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office Manager's office at (409) 769-2669 x225 or FAX (409) 769-3927.</p>
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