

BOARD OF DIRECTORS
**MINUTES OF
EMERGENCY MEETING**

Emergency Meeting Minutes

October 4, 2017 – 9:00 a.m.

Orange County Water Control & Improvement District No. 1 Board Room
460 E Bolivar Street, Vidor, Texas

Robert Viator.....	President
Frank Inzer.....	Vice President
Tim Beard.....	Secretary
Trey Haney.....	Director
Guy Groves.....	Director
Norman Blackman.....	General Manager
David LeJune.....	Operations Manager

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted in the lobby and on the front door of the Orange County Water Control & Improvement District No. 1 Administrative office for the time required by law. The President requests that all cell phones and pagers be turned off or set to vibrate.

Members of the audience are requested to step outside the Board Room to respond to a page or to conduct a phone conversation.

The O.C.W.C & I.D #1 Administrative office is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the General Manager's Office at 409.769.2669.

CALL THE MEETING TO ORDER

President Viator called meeting to order at 9:00 a.m.

ANNOUNCE THE PRESENCE OF A QUORUM

President Viator announced the presence of a quorum. Members present were President Viator, Vice President Inzer, Director Haney and Director Groves. Director Tim Beard was absent.

STAFF PRESENT

Norman Blackman, General Manager; Chris Serres, Finance Director.

OTHERS PRESENT

None

INVOCATION AND PLEDGES

Vice President Inzer gave the invocation and Director Haney led the Pledges.

MEETING AGENDA

1. Citizen comments.

There were no citizens' comments.

2. Consideration and possible action to award bid contract for the Dogwood Drive Manhole Replacement Project to Brystar Contracting, Inc. in the amount of \$99,720.00.

Norman Blackman, General Manager, reported that three bids were received for the manhole replacement project and all three contractors were highly qualified to perform the work. He added that all three bids were fairly close in bid amounts ranging from approximately \$100,000.00 to \$120,000.00 but the breakdown for each component varied greatly. He stated that the District went through more in-depth specifications for this project due to the size of the washout and added that Brystar Contracting, Inc. had been the contractor on a similar project for the District. Mr. Blackman then stated that he does recommend awarding the contract to Brystar Contracting, Inc. in the amount of \$99,720.00.

A motion was made by Vice President Inzer and was seconded by Director Groves to award the bid for the Dogwood Drive Manhole Replacement Project to Brystar Contracting, Inc. in the amount of \$99,720.00. All Voted Aye.

3. Adjournment.

A motion was made by Vice President Inzer and seconded by Director Haney to adjourn the meeting at 9:17 a.m. All Voted Aye.



Robert Viator, President



Frank Inzer, Vice President