

Orange County Water Control & Improvement District No. 1

2018-2019

Mission Statement

It is the mission of Orange County Water Control & Improvement District No. 1 to:

Provide plentiful supply of clean water

Provide efficient disposal of waste

Expand services as resources will allow

Exceed environmental standards

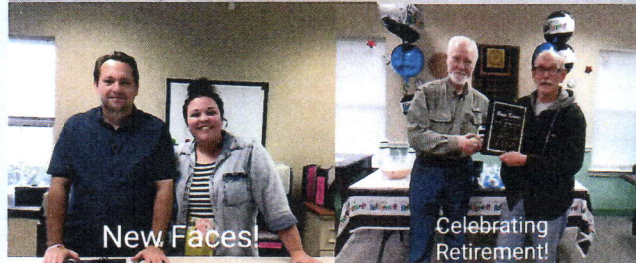
Strengthen commitment from employees by attending to their needs as regards to compensation; training; and operating equipment

We also pledge cooperation with public and private entities whose goals complement our own.

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#1



Trihalomethane
Air Stripper



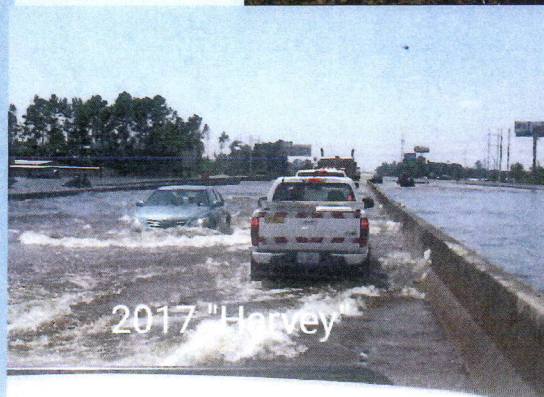
New Faces

Celebrating
Retirement!



Aery Street
Project

B
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2017 "Harvey"



2018 Board of
Directors

BUDGET LETTER



06/14/2018

Board of Directors
Orange County Water Control &
Improvement District No. 1
460 E Bolivar
Vidor, Texas 77662

Gentlemen:

Presented for your consideration is the proposed Annual Operating Budget for the 2018-2019 Fiscal Year for Orange County Water Control & Improvement District No. 1. As with every budget, challenges are always present when trying to maintain the level of water and sewer services our citizens have come to expect, to uphold the Mission Statement of Orange County Water Control & Improvement District No. 1 and still present a balanced budget while maintaining current rates and fees.

Hurricane Harvey's Flood Event caused challenges during the 2017-2018 Budget year that could not have been predicted when the budget was presented. End of year projections for the 2017-2018 Fiscal Year forecast a budget overrun of approximately \$312,225.00 with revenues falling short by an estimated \$278,883.00 and expenditure exceeding the budget predictions by an estimated \$38,342. The staff expected the shortfall to budget predictions due to a one month loss of revenues for sewer and revenue note collections. Given the magnitude of this disaster, we feel very fortunate to have fared as well as we did. The District is well insured which covered a vast majority of our losses which totals in the millions. In addition to insurance, we are expecting a FEMA reimbursement for a total somewhere between \$100,000.00 and \$140,000.00. A portion of this reimbursement will offset the cost of overtime that was required during the disaster. The remaining funds will offset the cost for repairs to the manhole on Dogwood Street that collapsed during the flood event.

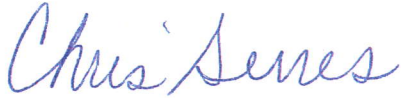
The proposed Fiscal Year 2018-2019 Operating Budget is presented with no increase to rates or fees and projects total revenues of \$4,200,000.00 and total expenditures of \$4,200,000.00 for a balanced budget. Revenues are increased by \$3,800.00 from the 2017-2018 Budget which is mainly due to higher interest rates on investments. Again this year, expenditures include a \$100,000.00 fund transfer to Special Projects and Water Sewer Major Maintenance Accounts with each being allocated \$50,000.00.

Using historical data to predict the 2018-2019 Operating Budget, we believe this proposed Budget accurately represents the best forecast of revenues and expenses.

Sincerely,



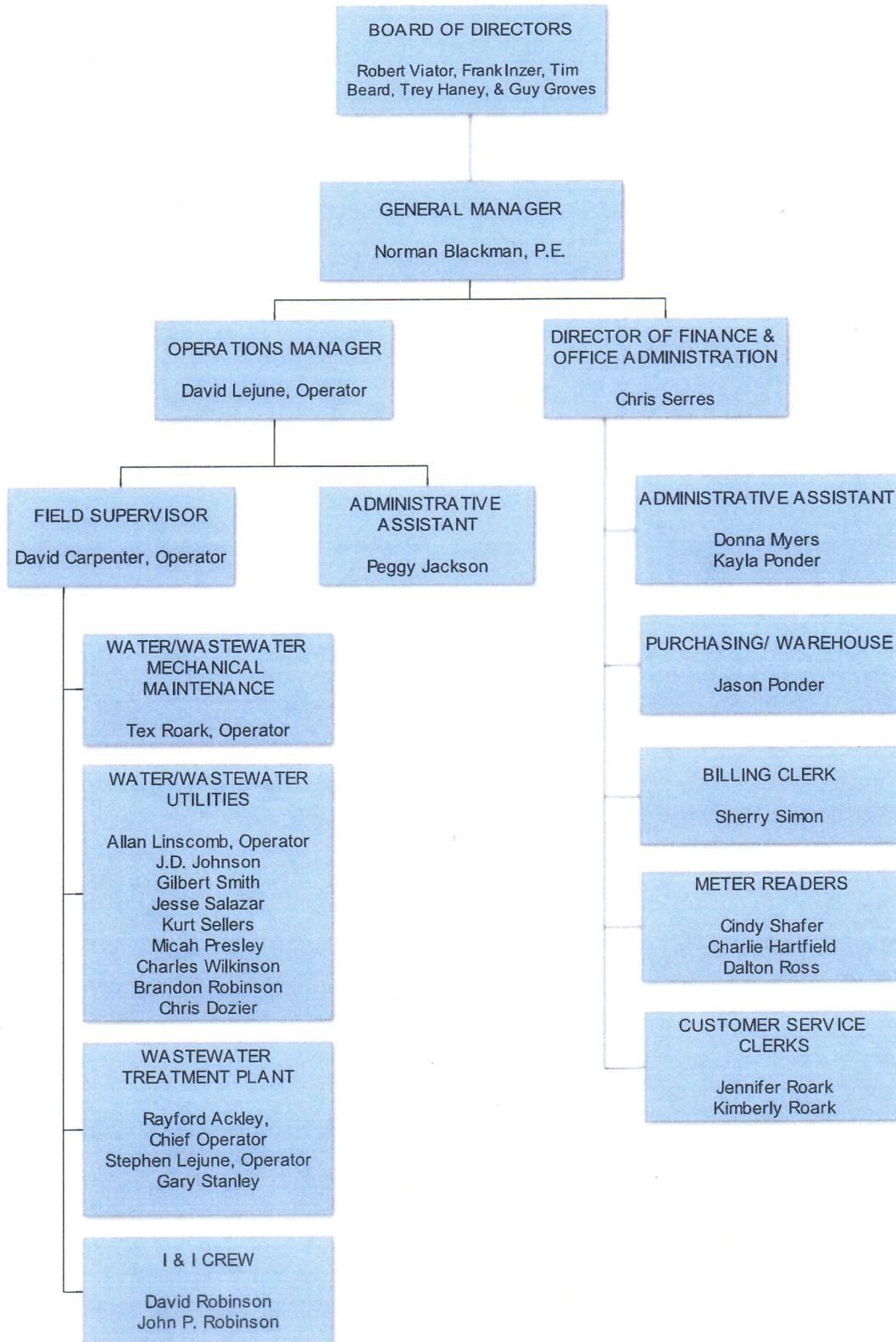
Norman Blackman
General Manager



Chris Serres
Director of Finance and
Office Administration

ORGANIZATIONAL CHART

ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO.1
ORGANIZATION CHART
2018/2019 FISCAL YEAR



**DISTRICT
CHART OF FUNDS
WITH
ACCOUNT BALANCES**

DISTRICT FUNDS (@ APRIL 30, 2018)

GENERAL FUND FUND 01 (Operating & Revenue Debt Service)	DEBT SERVICE FUND FUND 20 (Tax Fund)	CONTINGENCY FUND FUND 30 (Contingency Fund)	CONSTRUCTION FUND FUND 40 (Construction Fund)	CAPITAL PROJECTS FUND 50 (Capital Projects Fund)
GENERAL OPERATING ACCOUNT \$313,714.25	TAX ACCOUNT \$626,833.34	CONTINGENCY ACCOUNT \$3,043,845.36	SEWER REHAB PROJECTS ACCOUNT \$1,597,216.75	SPECIAL PROJECTS ACCOUNT \$146,564.83
DEPOSIT ACCOUNT \$439,070.54			SURPLUS FUNDS ACCOUNT \$1,660,579.45	WATER/SEWER MAJOR MAINTENANCE ACCOUNT \$120,630.74
PAYROLL ACCOUNT \$22,579.66				
2013 REFI REVENUE NOTE ACCOUNT \$61,902.27				
2013 REFI REVENUE NOTE RESERVE \$167,611.03				
2011 REVENUE NOTE \$446,054.30				
2011 REVENUE NOTE RESERVE ACCOUNT \$1,009,627.20				

**REVENUES
&
EXPENDITURES**

REVENUES AND EXPENSES

[illegible]

REVENUES AND EXPENSES

ANNUAL COMPARISONS FYE 2015 - FYE 2018 WITH CURRENT 2018-2019 BUDGET PREDICTIONS

EXPENDITURES

ACCT #	EXPENSES	2014-2015 ACTUAL	2014-2015 BUDGET	2015-2016 ACTUAL	2015-2016 BUDGET	2016-2017 ACTUAL	2016-2017 BUDGET	2017-2018 @ 04/30/2018	2017-2018 BUDGET	2018-2019 BUDGET
5101	SALARIES AND WAGES	\$ 1,120,605	\$ 1,205,000	\$ 1,221,704	\$ 1,205,000	\$ 1,184,985	\$ 1,217,000	\$ 1,069,704	\$ 1,260,000	\$ 1,470,120
5102	SALARIES AND WAGES - OVERTIME	\$ 77,969	\$ 80,000	\$ 76,076	\$ 85,000	\$ 80,324	\$ 85,000	\$ 145,059	\$ 85,000	\$ 80,000
5104	EMPLOYEE RETIREMENT EXPENSE	\$ 46,442	\$ 55,000	\$ 64,259	\$ 55,000	\$ 50,334	\$ 55,000	\$ 42,663	\$ 50,000	\$ 55,000
5107	HEALTH/LIFE INSURANCE	\$ 150,408	\$ 155,000	\$ 193,844	\$ 165,000	\$ 198,440	\$ 208,000	\$ 183,247	\$ 240,000	\$ 240,000
5110	PAYROLL TAXES EXPENSE	\$ 90,950	\$ 98,000	\$ 98,892	\$ 95,000	\$ 95,745	\$ 95,000	\$ 92,884	\$ 95,000	\$ 115,000
5113	TEXAS WORKFORCE COMM - UNEMPLOYMENT TAX	\$ 446	\$ 5,500	\$ 4,255	\$ 2,500	\$ 460	\$ 4,500	\$ 70	\$ 3,000	\$ 5,000
5114	WORKERS COMP PREMIUMS	\$ 21,878	\$ 35,000	\$ 22,589	\$ 30,000	\$ 20,839	\$ 25,000	\$ 26,949	\$ 28,000	\$ 35,000
5116	LEGAL FEES	\$ 24,504	\$ 30,000	\$ 20,557	\$ 30,000	\$ 23,550	\$ 20,000	\$ 15,349	\$ 20,000	\$ 20,000
5119	BUILDING SECURITY	\$ 1,200	\$ 1,500	\$ 1,200	\$ 1,500	\$ 1,799	\$ 1,500	\$ 970	\$ 2,000	\$ 2,000
5120	LPSS REFUND ACCT	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ 1,500	\$ 4,000	\$ -	\$ 4,000	\$ 4,000
5121	SEWER TAP REFUND	\$ -	\$ 1,500	\$ 600	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 900	\$ 900
5122	ENGINEERING FEES	\$ 11,066	\$ 15,000	\$ 38,225	\$ 15,000	\$ 22,895	\$ 30,000	\$ 31,030	\$ 30,000	\$ 25,000
5123	WATER TAP REFUND	\$ 400	\$ 1,000	\$ -	\$ 1,000	\$ 700	\$ 1,000	\$ -	\$ 700	\$ 700
5125	AUDIT EXPENSE	\$ 14,000	\$ 16,000	\$ 14,176	\$ 16,000	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500
5128	VEHICLE/EQUIPMENT - MAINT & REPAIR	\$ 30	\$ 35,000	\$ 22,229	\$ 15,000	\$ 27,367	\$ 15,000	\$ 16,985	\$ 25,000	\$ 20,000
5131-B	WELL #4	\$ 2,643	\$ 10,000	\$ 9,607	\$ 10,000	\$ 8,157	\$ 10,000	\$ 413	\$ 10,000	\$ 5,000
5131-C	WELL #5	\$ 6,103	\$ 10,000	\$ 3,094	\$ 10,000	\$ 2,164	\$ 10,000	\$ 2,009	\$ 10,000	\$ 5,000
5131-D	WELL #6	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
5131-E	WATER DISTRIBUTION SYSTEM - UPGRADES/MAINTENANCE	\$ 45,553	\$ 35,000	\$ 27,823	\$ 10,000	\$ 25,163	\$ 10,000	\$ 22,301	\$ 25,000	\$ 25,000
5131-F	WELL #7	\$ 23,189	\$ 10,000	\$ 4,256	\$ 15,000	\$ 2,883	\$ 10,000	\$ 4,638	\$ 5,000	\$ 5,000
5132-A	OAKLANE WW TP	\$ 28,097	\$ 20,000	\$ 17,790	\$ 30,000	\$ 34,900	\$ 20,000	\$ 32,480	\$ 35,000	\$ 35,000
5132-B	TIGERLAKE WWTP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5132-C	OAKLANE/TIGER CREEK WWTP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5132-D	CLOVERLEAF WWTP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5132-G	WASTEWATER COLLECTION SYSTEM - UPGRADES/MAINTENANCE	\$ 50,260	\$ 50,000	\$ 33,304	\$ 20,000	\$ 42,058	\$ 25,000	\$ 50,342	\$ 40,000	\$ 40,000
5133	LPSS - NEW INSTALLATIONS/REPAIRS	\$ 84,714	\$ 30,000	\$ 94,951	\$ 50,000	\$ 83,380	\$ 50,000	\$ 58,416	\$ 70,000	\$ 70,000
5136	METERS - PURCHASE OF	\$ 13,729	\$ 50,000	\$ 60,682	\$ 60,000	\$ 43,650	\$ 60,000	\$ 50,758	\$ 60,000	\$ 60,000
5137	CONTRACTS - OFFICE MAINTENANCE	\$ 25,923	\$ 30,000	\$ 8,209	\$ 30,000	\$ 28,725	\$ 30,000	\$ 24,622	\$ 35,000	\$ 25,000
5138	LPSS MAINTENANCE	\$ 338	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5140	FUELS & LUBRICANTS	\$ 34,136	\$ 40,000	\$ 25,079	\$ 40,000	\$ 28,417	\$ 35,000	\$ 32,918	\$ 35,000	\$ 35,000

REVENUES AND EXPENSES

ANNUAL COMPARISONS FYE 2015 - FYE 2018 WITH CURRENT 2018-2019 BUDGET PREDICTIONS

EXPENDITURES

ACCT #	EXPENSES	2014-2015 ACTUAL	2014-2015 BUDGET	2015-2016 ACTUAL	2015-2016 BUDGET	2016-2017 ACTUAL	2016-2017 BUDGET	ACTUAL 2017-2018 @ 04/30/2018	2017-2018 BUDGET	2018-2019 BUDGET
5141	BUILDING/SHOP MAINTENANCE	\$ 14,934	\$ 20,000	\$ 29,653	\$ 15,600	\$ 28,585	\$ 15,000	\$ 19,498	\$ 41,000	\$ 20,000
5143	CHEMICALS - WATER	\$ 22,513	\$ 20,000	\$ 26,163	\$ 25,000	\$ 24,729	\$ 30,000	\$ 10,728	\$ 25,000	\$ 15,000
5144	CHEMICALS-SEWER	\$ 7,560	\$ 10,000	\$ 9,072	\$ 8,000	\$ 7,560	\$ 10,000	\$ 3,024	\$ 10,000	\$ 5,000
5149	LAB EXPENSE	\$ 48,102	\$ 25,000	\$ 41,094	\$ 50,000	\$ 37,337	\$ 45,000	\$ 31,494	\$ 40,000	\$ 35,000
5152	OFFICE EXPENSE - GENERAL	\$ 35,306	\$ 35,000	\$ 36,376	\$ 35,000	\$ 30,120	\$ 35,000	\$ 26,419	\$ 35,000	\$ 30,000
5153	BANK CHARGES AND ADJUSTMENTS	\$ (230)	\$ 2,000	\$ 320	\$ 2,000	\$ -	\$ 2,000	\$ 225	\$ 2,000	\$ 1,000
5155	POSTAGE	\$ 20,742	\$ 20,000	\$ 24,593	\$ 20,000	\$ 25,254	\$ 25,000	\$ 19,445	\$ 30,000	\$ 20,000
5158	PRINTING AND LEGAL NOTICES	\$ 5,052	\$ 4,000	\$ 6,225	\$ 5,000	\$ 10,813	\$ 6,000	\$ 8,103	\$ 6,000	\$ 6,000
5160	CREDIT BALANCE - CLEARING ACCOUNT	\$ 1,050	\$ 1,000	\$ 1,024	\$ 1,000	\$ 5,239	\$ 1,000	\$ 3,549	\$ 1,000	\$ 1,000
5161	SURETY BONDS	\$ 963	\$ 1,000	\$ 750	\$ 1,000	\$ 821	\$ 1,000	\$ 750	\$ 1,000	\$ 1,000
5163	CASUAL LABOR	\$ 11,765	\$ 15,000	\$ 12,265	\$ 15,000	\$ 12,000	\$ 15,000	\$ 14,823	\$ 15,000	\$ 15,000
5164	TELEPHONE/COMMUNICATIONS	\$ 40,955	\$ 35,000	\$ 27,277	\$ 35,000	\$ 28,878	\$ 30,000	\$ 26,154	\$ 30,000	\$ 35,000
5165	TRAVEL/TRAINING	\$ 14,499	\$ 10,000	\$ 15,487	\$ 15,000	\$ 4,462	\$ 15,000	\$ 8,951	\$ 10,000	\$ 10,000
5166	DUES/SUBSCRIPTIONS	\$ 9,523	\$ 10,000	\$ 9,362	\$ 12,000	\$ 9,896	\$ 12,000	\$ 8,666	\$ 12,000	\$ 10,000
5167	UTILITIES	\$ 239,567	\$ 240,000	\$ 232,072	\$ 250,000	\$ 232,928	\$ 225,000	\$ 178,879	\$ 230,000	\$ 220,000
5170	ELECTION EXPENSE	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 207	\$ 5,000	\$ -
5171	GARBAGE PICKUP	\$ 1,514	\$ 2,000	\$ 1,388	\$ 2,000	\$ 1,641	\$ 1,500	\$ 1,136	\$ 1,600	\$ 1,500
5172	TCEQ - PENALTIES	\$ 222	\$ 10,000	\$ 1,380	\$ 10,000	\$ 380	\$ 5,000	\$ -	\$ 2,000	\$ 1,000
5173	BAD DEBT EXPENSE	\$ -	\$ -	\$ 456	\$ -	\$ 252,955	\$ -	\$ -	\$ -	\$ -
5174	SLUDGE DISPOSAL FEE	\$ 25,956	\$ 35,000	\$ 38,187	\$ 25,000	\$ 34,292	\$ 37,000	\$ 28,550	\$ 30,000	\$ 35,000
5175	RAILROAD EASEMENTS	\$ 3,061	\$ 3,000	\$ 3,136	\$ 3,000	\$ 3,221	\$ 3,000	\$ 2,788	\$ 3,000	\$ 3,000
5176	EMPLOYEE UNIFORM EXPENSE	\$ 10,194	\$ 10,000	\$ 10,271	\$ 10,000	\$ 12,064	\$ 10,000	\$ 12,015	\$ 15,000	\$ 15,000
5177	INSURANCE - LIABILITY/PROPERTY	\$ 46,534	\$ 45,000	\$ 48,880	\$ 50,000	\$ 49,784	\$ 50,000	\$ 52,314	\$ 50,000.00	\$ 55,000
5179	CAPITAL OUTLAY	\$ 48,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5181	TOOLS (SMALL)/OTHER EQUIPMENT	\$ 10,677	\$ 15,000	\$ 8,876	\$ 15,000	\$ 10,196	\$ 10,000	\$ 16,711	\$ 15,000	\$ 15,000
5184	OFFICE EQUIPMENT & SOFTWARE	\$ 12,936	\$ 23,000	\$ 35,244	\$ 35,000	\$ 4,805	\$ 35,000	\$ 10,303	\$ 10,000	\$ 15,000
5186	FURNITURE AND FIXTURES	\$ 1,476	\$ 5,000	\$ 919	\$ 2,500	\$ 3,508	\$ 1,300	\$ 1,900	\$ 2,300	\$ 2,000
5187	LAND & RIGHT OF WAY	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 1,500	\$ 2,500	\$ -	\$ 2,000	\$ 2,000
5190	VEHICLES/EQUIPMENT - PURCHASE OF	\$ 37,757	\$ 40,000	\$ 49,360	\$ 40,000	\$ 105,690	\$ 40,000	\$ 22,221	\$ 40,000	\$ 40,000
5195	REVENUE NOTE PAYMENT - 2001	\$ 170,181	\$ 171,000	\$ -	\$ 172,400	\$ -	\$ -	\$ -	\$ -	\$ -

REVENUES AND EXPENSES
ANNUAL COMPARISONS FYE 2015 - FYE 2018 WITH CURRENT 2018-2019 BUDGET PREDICTIONS

EXPENDITURES

ACCT #	EXPENSES	2014-2015 ACTUAL	2014-2015 BUDGET	2015-2016 ACTUAL	2015-2016 BUDGET	2016-2017 ACTUAL	2016-2017 BUDGET	2017-2018 @ 04/30/2018	2017-2018 BUDGET	2018-2019 BUDGET
5196	DRUG TESTING	\$ 190	\$ 500	\$ 70	\$ 200	\$ 35	\$ 200	\$ -	\$ 200	\$ 200
5197	BOND HANDLING FEES	\$ 1,000	\$ 500	\$ 700	\$ 1,000	\$ 700	\$ 1,000	\$ 700	\$ 1,000	\$ 1,080
6000	BOND PRINCIPAL			\$ 615,000	\$ -	\$ 620,000	\$ 620,000	\$ 635,000	\$ 635,000	\$ 645,000
6001	BOND INTEREST	\$ 854,380	\$ 855,000	\$ 408,091	\$ 850,700	\$ 400,001	\$ 400,500	\$ 389,939	\$ 390,000	\$ 378,000
6008	LINE EXTENSIONS/ WATER-SEWER	\$ 4,975	\$ 2,000	\$ 2,252	\$ 10,000	\$ 3	\$ 2,000	\$ 236	\$ 2,000.00	\$ 2,000
6011	TCEQ - PERMITS/FEES	\$ 29,324	\$ 30,000	\$ 33,275	\$ 30,000	\$ 35,676	\$ 35,000	\$ 36,426	\$ 48,000	\$ 40,000
6017	INFLOW AND INFILTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	TOTAL EXPENSE	\$ 3,606,221	\$ 3,743,500	\$ 3,792,619	\$ 3,753,900	\$ 4,020,008	\$ 3,761,000	\$ 3,491,461	\$ 3,926,200	\$ 4,100,000
6012	TRANSFER OUT - CONTINGENCY FUND	\$ 332,051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6015	TRANSFER OUT - SPECIAL PROJECT ACCOUNT	\$ 75,179	\$ 65,650	\$ 50,000	\$ 50,000	\$ 48,100	\$ 50,000	\$ 41,667	\$ 50,000	\$ 50,000
6016	TRANSFERS OUT - WATER/SEWER MAJOR MAINTENANCE ACCT	\$ 125,650	\$ 65,650	\$ 64,416	\$ 50,000	\$ 37,500	\$ 50,000	\$ 41,667	\$ 50,000	\$ 50,000
1114	TRANSFER TO 2011 REVENUE NOTE RESERVE ACCOUNT	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 162,000	\$ 216,000	\$ -	\$ 170,000	\$ -
	TOTAL EXPENSE & NET TRANSFERS	\$ 4,355,101	\$ 4,090,800	\$ 4,123,035	\$ 4,069,900	\$ 4,267,608	\$ 4,077,000	\$ 3,574,795	\$ 4,196,200	\$ 4,200,000
	REVENUES	\$ 4,143,249	\$ 4,090,800	\$ 4,260,822	\$ 4,069,900	\$ 4,251,114	\$ 4,077,000	\$ 3,222,947	\$ 4,196,200	\$ 4,200,000
	EXPENSES	\$ 3,606,221	\$ 3,743,500	\$ 3,792,619	\$ 3,753,900	\$ 4,020,008	\$ 3,761,000	\$ 3,491,461	\$ 3,926,200	\$ 4,200,000
		\$ 537,028	\$ 347,300	\$ 468,203	\$ 316,000	\$ 231,106	\$ 316,000	\$ (268,514)	\$ 270,000	\$ -